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TOWN OF WAYLAND

REPORT

OF THE

FINANCE COMMITTEE

INCLUDING

WARRANT ARTICLES

FOR ANNUAL TOWN MEETING

April 5, 1978

With Finance Committee's
RECOMMENDATIONS AND BUDGET

CAGE

SOME PERTINENT INFORMATION ABOUT WAYLAND'S TOWN MEETING PROCEDURES

Town Meeting is preceded by a Warrant (mailed to citizens) listing the Articles to be acted upon along with Recommendations by the Finance Committee. It is important to distinguish between the Articles and the Recommendations.

The Moderator has complete control of the meeting with authority to rule on any matter. A quorum of 100 citizens is required.

Articles in the Warrant must be considered in the order in which they appear unless Town Meeting votes by a TWO-THIRDS vote to change the order.

TO ADDRESS THE MEETING: Rise, shout "Mr. Moderator" and remain standing until you, or someone else, is recognized. You may not speak until you are recognized by the Moderator. Address the chair when making motions, comments, or requesting information. The correct language is: "Mr. Moderator, I move . . ." "Mr. Moderator, May I ask through you" (then state the question which you want some board, official or previous speaker to answer), or "Mr. Moderator. . ." and then make your comments or suggestions. Note that once you sit down after speaking you relinquish your claim to the floor. Any person must yield the floor if the Moderator so requests. A speaker may only be interrupted by a voter to request he speak louder or for a point of order, some of which are: questions as to legality or propriety of meeting; motion not within scope of Article; doubt of a quorum. No votes are taken on points of order. The Moderator makes the ruling and it stands.

Every voter has the right to ask parliamentary procedure questions or make points of order.

TO MAKE A MOTION: It is quite proper for any voter to offer a motion under any Article. The Town Counsel or Moderator can assist in wording your motion, such assistance is confidential. A motion must both lie within the subject matter of the Article and be legal or it will be ruled out of order. A motion is made, seconded, repeated by the Moderator, discussed, voted on, and finally disposed of by the Moderator. The Moderator allows, at most, two amendments to a motion at any time. An amendment is moved, discussed, voted on, and then the main motion, either amended or not, is put to a vote.

TO AMEND A MOTION: Obtain the floor, say, "I move to amend the motion by . . ." An amendment may delete or add words to the main motion or substitute a completely new sentence or motion. Motions to amend are debatable and require only a MAJORITY vote even though the main motion may require a two-thirds vote.

TO LIMIT DEBATE: If you think the discussion has gone on long enough, you may "Move the previous question." If it is passed it will stop discussion. This motion requires a TWO-THIRDS vote and may not be amended nor debated.

If you wish the meeting to take no action under an Article, you may "Move that the Article be passed over." This takes a MAJORITY vote, and in effect, kills the Article.

If a voice vote is so close that the Moderator is in doubt, or if seven voters challenge his call, he may ask for a standing counted vote. When a two-thirds vote is required the Moderator usually takes a counted vote unless the voice was unanimous.

Questions which usually require a two-thirds vote are: Borrowing money. Appropriations for purchase or taking of land. Sale of land. Adoption or amendment of Zoning By-Laws. Considering an Article in other than the given order, including returning to an Article. Reconsideration of an Article once acted upon and disposed of. Moving the previous question.

TO ADJOURN THE MEETING: If you wish to adjourn the meeting before all the Articles have been disposed of you may "Move to adjourn until (and name a time and place)." A motion to adjourn takes a MAJORITY vote and may be made at any time during the meeting even though other motions may be pending. No motion to dissolve Town Meeting is in order until every Article has been considered and acted upon.

HELPFUL INFORMATION ABOUT WAYLAND

Town Meeting is scheduled to begin Wednesday, April 5, 1978 at 7:45 P.M. in the High School Field House. If the business of the meeting is not finished that night, we will adjourn to Thursday, April 6th. Further adjournment, if necessary, will be to Monday, April 10th.

	1976-77	1977-78
Population	13,250	12,882
Registered Voters	6,895	7,464*
School Enrollment (October 1, each year)	3,289	3,104
Assessed Valuation	$215,188,000	$214,600,000
Operating Cost of Town	10,435,000	10,873,446
Tax Receipts	8,930,304	10,132,541

The tax rate is $47.25 per $1,000 of assessed valuation.
Town expenditures of $214,600 equals $1.00 on the tax rate.

* Registered voters as of April, 1977.
For further information refer to the Town Report available at the Town Office.

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for

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FINANCE COMMITTEE REPORT

Guideline

The Finance Committee is concerned by a tax rate that has been increasing more rapidly than our local expenditures. For the four year span ending June 1978, Wayland's budget increased 15% while our tax rate increased 27%. Accordingly, the Committee felt that this year an unusual effort must be made to gain control of our local expenditures; therefore, the Town itself has taken every action available to it to reduce increases in the tax rate. Last year, we established a 5% guideline, and due largely to a decline in State aid, real estate taxes increased approximately 11%. This year, we have established a guideline of minus one percent (-1%). The major Town departments have designed budgets within that limit. There are some exceptions in the smaller departments which are warranted.

BUDGET SUMMARY

The total to be appropriated for the annual operation of the Town as printed in the Warrant is $11,243.774; this compares to $11,533,159 last year, a decrease of $289,385. We believe this may be the first Wayland budget ever presented with a proposed reduction from the prior year. (No historical research was done to substantiate that view.) It should be pointed out, however, that the School Department budget of $6,599,593 does not, as printed, contain any funds for salary increases that may arise from collective bargaining negotiations; these negotiations are still in progress at this writing. It is hoped these negotiations will have been completed and the costs known when the Town is asked to vote on these items at the Annual Town Meeting.

The reduced level of appropriations is due in large degree to the -1% budget guideline established by the Finance Committee together with the significant reduction in level of staff in the schools. The School Committee will, of course, report in full detail on this matter at Town Meeting. Many other Town departments as well have reduced their activities, reduced their staff, or utilized CETA (Federally funded) employees to supplement their activities. Not every department is pleased with the changes in program required to meet the guidelines, but most have indicated a professional willingness to operate within the reduced amount.

The tables in the Summary Section report the dollar reductions on a department by department basis.

Some specific comments are in order for those larger line items in the budget where increases are reported.

1. Civil Defense budget reflects the funding by the Town of that portion of a department head stipend previously provided by the Auxiliary Police Department via a voluntary contribution. No increase in the compensation itself is involved.

2. The Treasurer's increase of $13,122 is due to the costs associated with the prospective sale of the long term bonds needed to finance the Town Office Building renovations. It includes printing costs, legal fees, bond notices, etc., all of which are a legal prerequisite to the borrowing.

3. Elections: The budget provides for three elections in the coming fiscal year as compared to only one in the previous budget.

4. Park and Recreation: Budget reflects $16,800 previously expended for programs but not funded by the Town. (See our subsequent remarks on Park and Recreation budget.)

As to the outlook for the tax rate, there are other significant factors which impact on the amount to be raised by taxation. New homes and other assessment increases will add approximately $70,000 of tax revenue. Auto excise tax collections have, surprisingly, increased by about $88,000. Unfortunately, the budget also includes $43,600 to meet the overlay deficit arising from abatements granted by the Assessors. All these various items when combined with the appropriations outlined above lead us to hope that our tax rate for next year will be very nearly the same. This estimate assumes that the Town will receive exactly the same funds on the Cherry Sheet as we did last year. There is, of course, some reason to anticipate the possibility, in fact, of an increased Cherry Sheet distribution. Thus, we believe a decline in the tax rate for the coming year may be within our grasp.

At this early date, some of the key determinants of the tax rate can only be estimated, with the final number being established by the Assessors.

ARTICLES

The Articles in this Warrant requiring the appropriation on money would, if all are approved in accordance with recommendations of the Finance Committee, have a total cost of $322,900. The funds would, as will be proposed by the Finance Committee in the motions to be made at Town Meeting, be provided from the following resources:

Borrowing for conservation purposes	$ 56,000
Added to the tax rate	21,900
Provided from E&D and other available funds	245,000
Total	$322,900

Thus, of these amounts, the only impact upon this year's tax rate will be in the amount of $21,900 plus the interest on the $56,000 of borrowing, approximately $1,500.

Personnel

The -1% guideline could only be met in some departments through the utilization of fewer personnel. The following departments report personnel reductions:

Board of Health - 1/2 nurse; Highway Department - 3;
Police Department - 1 officer and 4 crossing guards;
Town Office - 1-1/2; Water Department - 1/2.
The School Department is reducing its full-time staff by approximately 40.
Total: 50-1/2 jobs.

Program Budget

This year the Finance Committee for the first time asked the various departments to identify, on a program budget basis, their major activities and to estimate the percentage of their resources allocated to each of the appropriate programs. In some instances, department activities lend themselves well to the program budget concept, but in other instances, results were less than satisfactory. It is not clear at this writing that a program budget is desirable for all Town departments, but it is anticipated that some program budgets will be instituted in the next few years.

Audit

Last summer the firm of Haskins & Sells was retained as independent auditors. Their report was received November 4, 1977, for the year ending June 30, 1977. In addition to the audit, they also provided, in accordance with the terms of their engagement, a management letter. This letter made many suggestions as to possible improvements in the financial control procedures of the Town, and also recommended increased staff support in the area of the Town Accountant. Both the audit and management letter have been most helpful to the Boards involved and a significant number of the suggestions have been adopted. In accordance with Federal revenue sharing requirements, an independent audit will now be a regular event every three years. A copy of the Audit is available for inspection at the Town Office for any who may wish to read it.

New Committees

Capital Planning Committee:

This Committee will review all capital expenditures (roughly defined to include all expenditures over $10,000 plus all motor vehicles) proposed by the various operating departments and to suggest some priority for timing for those expenditures based upon the recommendations made to it by the operating departments. The schedule and recommendations of the Committee will be forwarded to the Finance Committee by November 1 each year and serve as a helpful guide to the Finance Committee in the establishment of budget policy for the upcoming budget year.

Tax Rate Fact Finding Committee:

This Committee will review the tax rate in Wayland as compared to that in equivalent towns on an equalized basis. This information together with per capita studies of expenditures by different classifications, revenue, and trends should provide a firm factual background for future Finance Committee policy. The report of this Committee should be in hand by late 1978.

Unemployment Compensation

A major new item of cost for the Town this year and imposed by Federal legislation is unemployment compensation. Official estimates are that this cost will be approximately $75,000 in the first year and that amount is included in the "Unclassified" portion of the budget. The Town, like most neighboring towns, has chosen to self-insure and accordingly will make

contributions to the system based upon actual benefits disbursed. State and Federal authorities recommend an annual appropriation equal to 1% of payroll, the amounts to be accumulated in a reserve against future costs arising from actual disbursements. In the unlikely event that costs arising from our actual experience exceed 1%, we may drop our self-insurance and join the Federally regulated pool. Based upon recent experience in the Town, however, it is estimated that the future stabilized cost should be significantly less than the recommended 1%.

Minuteman Vocational Technical High School

The following chart indicates the major factors determining the assessment of Wayland's share of the costs. While the operating budget of the school was up approximately $258,000 (5.6%), the net assessment to the Town is unchanged due primarily to increased State aid and revenues. Wayland's share of the net assessment declined very slightly. Despite the absolute decline in Wayland's cost, we still feel much work needs to be done at Minuteman in the operating and maintenance costs of the school, overall. Budget processes are much improved due to the response of the Minuteman School Committee to suggestions made by the Regional Finance Committee. A responsibility still exists on the part of the Regional Finance Committee to work more effectively with the Minuteman School Committee. Hopefully, that can be accomplished in the next year.

	1977-78	1978-79
Operating and Maintenance	$4,623,987	$4,881,424
Anticipated State Aid/Revenue*	2,000,000	2,197,737*
Cost to Towns	$2,623,987	$2,683,687
Capital		
Principal Payment on Debt	$1,300,000	$1,300,000
Interest on Loan	358,200	298,500
Total Relating to Construction:	$1,658,200	$1,598,500
Less Anticipated State Aid	1,103,135	1,103,135
Cost to Towns	$ 555,065	$ 495,365
Combined Net Cost to Towns	$3,179,052	$3,179,052
Net Cost of Towns	$3,179,052	$3,179,052
Assessment to Wayland	227,560	218,007

*State Aid	$1,737,484
Revenues	460,253
	$2,197,737

Library

The Town Meeting in November 1977 voted to accept $106,000 of Federal funds for the installation of a library elevator. The Library Trustees have experienced some project overruns which at this time are approximately $10,500 in excess of the Federal grant. It is possible that the overruns may exceed this amount; appropriate transfers will be necessary.

The Library Budget last year contained a one-time appropriation of $11,000 for building repairs, primarily for the furnace. Since this was a one-time expense, that amount was deducted from the Library Budget "base" in the computation of the -1% guideline. Thus, of the $12,599 reduction this year, $11,000 arises from absence of the special building repair costs.

Park and Recreation

A portion of the Park and Recreation Budget this year is comprised of a new item of $16,800 to be utilized for "user funded" programs. In the past, the Park and Recreation Department has conducted these programs, but treated the fees received from the participants as a direct offset of the costs of the particular program. In the interest of better fiscal control, it seems appropriate to include those activities in the budget. The Park and Recreation Department will use these funds for the support only of optional or discretionary programs which will not be conducted unless user fees collected from the participants equal the full cost of the activity. The fees themselves will, in accordance with a long standing Town policy, go to "Excess and Deficiency"

Highway

The heavy equipment appropriation in the Highway Department Budget in the amount of $15,965 plus the $27,000 carried over from the previous year's appropriation leaves enough for the department to meet its heavy equipment needs, only if significant government surplus equipment is available. The department will be reviewing its heavy equipment policy during the coming year and it is possible that its budget for future years will contain larger equipment reserves unless government surplus equipment is clearly available.

Additionally, it is clear that the Town's roads have been undermaintained due to limited appropriations. Under the Highway Department's initiative, it will design in the coming year a road improvement program. This program is expected to deal more with the quality of road surface and asphalt maintenance, but it is not expected to contain a major widening of the paved

surfaces. The condition of grade crossing, etc. will also be examined. Funding of this effort may tend, if adopted, to increase Highway expenditures in the years ahead.

THE GREAT SNOWSTORM

Tentative estimates of the aggregate cost of the storm to the Town is about $94,000 including overtime for Town employees as well as hourly charges for rented equipment. Applications for reimbursement have been made to the federal government for $24,000 and to the state for $22,000. A transfer of $48,000 to the Snow Account for the Highway Department will probably be proposed at this meeting.

Votes of Appreciation

We express here our thanks to all those who participated in the coffees held by the Finance Committee.

It is a pleasure to report to the Town of the enthusiasm and support provided to the Finance Committee in the preparation of the budget for this Warrant by Edward N. Perry and F. John O'Reilly, Executive Secretary and Administrative Assistant, respectively. Their contribution to the process is indispensable, both attending evening meetings in Town offices three or four nights a week for several months. Their contribution is of the highest professional quality and the Town should be pleased to have staff of their caliber. The work of the Finance Committee would not be possible without their contributions.

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Town of Wayland

* * * WARRANT * * *

To any of the Constables of the Town of Wayland, Greeting:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify all residents of the Town of Wayland, who shall be qualified to vote in accord with the provisions of G.L. Chapter 51, Section 1, to come to their respective polling places (Precinct 1 in the Gymnasium of the Old Junior High School and Precinct 2 in the Cochituate Grammar School) on

MONDAY, APRIL 3, 1978 BETWEEN 7:00 A.M. and 8:00 P.M.

to choose the following Town officers by ballot from Wayland's registered voters for the following terms of office:

A Moderator for one year;

Two Selectmen, two members of the School Committee, one Assessor, two Trustees of the Public Library, one member of the Board of Health, one Road Commissioner, one member of the Park and Recreation Commission, one Water Commissioner, one Commissioner of Trust Funds, each for three years;

A member of the Housing Authority, and a member of the Planning Board for five years;

as well as such other Town officers as may be necessary.

You are also required to notify all such residents of Wayland to meet in the Field House of Wayland High School on

WEDNESDAY, APRIL 5, 1978 at 7:45 P.M.

to act on the following Articles:

Notice: It is the intention of the Finance Committee to request of the Town that if adjourned meetings be necessary to complete the action on the Warrant, they be held Thursday, April 6 and Monday, April 10, 1978.

* * * * * * * * * * * * * * * * * *

ARTICLE 1. HEAR REPORTS

Article 1. To receive and act upon reports of Town officers, agents, and committees; or take any action relative thereto.

ARTICLE 2. CHOOSE OFFICERS

Article 2. To choose Town officers, agents and committees not elected by the official ballot.

ARTICLE 3. AMEND WAGE AND SALARY PLAN

PROPOSED BY: PERSONNEL BOARD

Article 3. To see whether the Town will vote to amend the Wage and Salary Classification Plan previously adopted by the Town by making additions, deletions, or modifications thereto and by establishing effective dates for such amendments; or take any action relative thereto.

(a) Amend ARTICLE II, SCHEDULE B, by deleting the entire schedule presently shown and substituting the following new schedule in place thereof:

SCHEDULE B
GENERAL ANNUAL SALARY
(Effective July 1, 1977)

Compensation Grade	Minimum	After 1 Year	After 2 Years	After 3 Years
S-1	$ 6,394	$ 6,654	$ 6,929	$ 7,196
S-2	6,654	6,929	7,196	7,492
S-3	6,929	7,196	7,492	7,781
S-4	7,196	7,492	7,781	8,100
S-5	7,492	7,781	8,100	8,418
S-6	7,781	8,100	8,418	8,758
S-7	8,100	8,418	8,758	9,104
S-8	8,418	8,758	9,104	9,464
S-9	8,758	9,104	9,464	9,857
S-10	9,104	9,464	9,857	10,246
S-11	9,464	9,857	10,246	10,652
S-12	9,857	10,246	10,652	11,068
S-13	10,246	10,652	11,068	11,517
S-14	10,652	11,068	11,517	11,981
S-15	11,068	11,517	11,981	12,465
S-16	11,517	11,981	12,465	12,955
S-17	11,981	12,465	12,955	13,473
S-18	12,465	12,955	13,473	14,013
S-19	12,955	13,473	14,013	14,573
S-20	13,473	14,013	14,573	15,155

(b) Amend ARTICLE II, SECTION 1, SCHEDULE E by deleting the entire schedule presently shown and substituting the following new schedule in place thereof:

SCHEDULE E
FIRE ANNUAL SALARY SCHEDULE
(Effective July 1, 1977)

Grade	Minimum	After 1 Year	After 2 Years	After 3 Years
F-5	$	$	$18,000	$
F-4	14,560	15,079	15,618	16,179
F-3	13,696	14,193	14,706	15,239
F-2	12,524	12,973	13,437	13,920
F-1	11,991	12,419	12,861	13,321

(c) Amend ARTICLE II, SECTION 1, SCHEDULE F by deleting the entire schedule presently shown and substituting the following new schedule in place thereof:

SCHEDULE F
HOURLY WAGE SCHEDULE
(Effective July 1, 1977)

Grade	Minimum	After 1 Year	After 2 Years	After 3 Years
W-1	$ 4.27	$ 4.41	$ 4.56	$ 4.72
W-2	4.41	4.56	4.72	4.88
W-3	4.56	4.72	4.88	5.05
W-4	4.72	4.88	5.05	5.23
W-5	4.88	5.05	5.23	5.41
W-6	5.05	5.23	5.41	5.60
W-7	5.23	5.41	5.60	5.80
W-8	5.41	5.60	5.80	6.01
W-9	5.60	5.80	6.01	6.22
W-10	5.80	6.01	6.22	6.44

(d) Amend ARTICLE II, SECTION 1, SCHEDULE G by deleting the entire schedule shown and substituting the following new schedule in place thereof:

SCHEDULE G
ADMINISTRATIVE AND PROFESSIONAL
ANNUAL SALARY SCHEDULE
(Effective July 1, 1978)

Position (with salary as of 4/5/78)	Annual Salary
Administrative Assistant (18,500)	$19,400
Assistant Detached Social Worker (10,600)	11,100
Assistant Director, Library (12,200)	12,900
Assistant Park & Recreation Superintendent (14,595)	15,170
Building & Zoning Inspector (17,250)	17,250
Conservation Assistant (11,600)	12,100
Data Processing Manager (16,000)	16,700
Detached Social Worker (20,750)	21,580
Dog Officer (9,800)	9,800
Executive Secretary (22,500)	23,500
Fire Chief (22,100)	22,900
Highway Superintendent (21,250)	22,100
Library Director (14,100)	15,000
Police Chief (24,005)	Statutory (1.8 times the max. police officer)
Recreation, Park & Cemetery Superintendent (19,100)	19,860
Town Accountant (14,000)	16,000
Town Surveyor (19,300)	20,200
Treasurer-Collector (15,250)	15,750
Water Superintendent (19,000)	19,760

(e) Amend ARTICLE II, SECTION 1, SCHEDULE H by deleting the entire schedule and substituting the following new schedule in place thereof:

SCHEDULE H
MISCELLANEOUS SALARY AND WAGE SCHEDULE
(Effective July 1, 1977)

POSITION	COMPENSATION
Call Fire Fighter (Part-time)	$ 5.36 per hour
Diver (Part-time)	10.00 per hour

POSITION	COMPENSATION
Inspector Department of Health	$ 5.88 per hour
Laborer (Part-time)	3.26 per hour
Laborer (Probationary)	3.26 per hour
Library Clerk (Part-time)	3.59 per hour
Library Page (Part-time)	2.30 per hour
Library Senior Page (Part-time)	2.50 per hour
Meter Reader	.50 per meter read
Nurses's Aide (Part-time)	3.86 per hour
Police Dispatcher	156.86 per week (40 hours)
Police Intern	50.00 per week (20 hours)
Police Matron (Part-time)	5.36 per hour
School Crossing Guard (Part-time)	56.98 per week
	13.59 per day
Special Patrolman (Part-time)	5.36 per hour
Wiring Inspector (Part-time)	5.57 per hour

(f) Amend ARTICLE II, SECTION 1, SCHEDULE I by deleting the entire schedule presently shown and substituting the following new schedule in place thereof:

SCHEDULE I
HIGHWAY HOURLY WAGE SCHEDULE
(Effective July 1, 1977)

Grade	Minimum	Step 1	Step 2	Step 3
H-1	$ 4.27	$ 4.41	$ 4.56	$ 4.72
H-2	4.41	4.56	4.72	4.88
H-3	4.56	4.72	4.88	5.05
H-4	4.72	4.88	5.05	5.23
H-5	4.88	5.05	5.23	5.41
H-6	5.05	5.23	5.41	5.60
H-7	5.23	5.41	5.60	5.80
H-8	5.41	5.60	5.80	6.01
H-9	5.60	5.80	6.01	6.22
H-10	5.80	6.01	6.22	6.44
H-11	6.01	6.22	6.44	6.67

(g) Amend ARTICLE II, SECTION 1 by adding the following new schedule:

SCHEDULE J
WATER ANNUAL SALARY SCHEDULE
(Effective July 1, 1977)

Compensation Grade	Minimum	After 1 Year	After 2 Years	After 3 Years
S-9	$ 8,962	$ 9,291	$ 9,632	$10,004
S-11	9,632	10,004	10,373	10,758
S-15	11,152	11,578	12,017	12,476
S-16	11,578	12,017	12,476	12,942

COMMENTS: As of the April 1977 Town Meeting, Personnel Board negotiations were continuing with two bargaining units of Town employees. The Fire Fighters unit was in the second year of a three year contract which calls for annual increases based on the Consumer Price Index. The increases were effective July 1, 1977 and amounted to approximately 5-1/2%. The Police and Clerical units were in the second year of two year contracts which were presented and accepted at the April 1977 Town Meeting. By early July 1977, agreements were reached with the Highway and Water units, both effective July 1, 1977,

The agreements with the Highway unit and the Water unit are both for one year, with an increase of 34¢ per hour (approximately 6%) for Highway employees and a 6% increase for Water employees. The Highway agreement further provides for doubletime for hours worked between midnight and 7 A.M.

Most non-union employees were granted increases of 5-1/2%,

effective July 1, 1977, except for Park and Recreation employees whose wages were set at the same level as Highway employees.

Negotiations are now in progress with all five employee units and will soon begin with a new bargaining unit, the employees of the Park and Recreation Department, for the period beginning July 1, 1978. A report will be presented to the Town at the Annual Meeting with respect to the status of negotiations.

The Personnel Board's recommendations for Administrative and Professional personnel, as presented in Schedule G, considered the guideline set forth by the Finance Committee and the Board of Selectmen and provides for increases averaging 4%.

RECOMMENDATION: The Finance Committee recommends approval of the Article.

ARTICLE 4. RAISE AND APPROPRIATE -- BUDGET

PROPOSED BY: FINANCE COMMITTEE

Article 4. To see what sums of money the Town will appropriate for the operations and expense of the Town and to determine how such appropriations shall be provided.

RECOMMENDATION: See Finance Committee Report.

BUDGET SUMMARY

	Appropriated Fiscal Year 1978	Recommended Fiscal Year 1979	Dollar Change	Percent Change
General Government	$ 537,872	$ 526,315	$(-11,557)	(-2.17)
Protection	1,103,021	1,092,473	(-10,548)	(-1.0)
Health	222,930	219,703	(- 3,227)	(-1.4)
Highway	512,106	500,365	(-11,741)	(-1.0)
Veterans' Benefits	25,730	25,470	(- 260)	(-1.0)
Schools	6,960,402	6,599,593	(360,809)	*
Regional Vocational Sch.	227,560	218,007	(9,553)	(-4.2)
Libraries	180,862	168,811	(12,051)	(-6.7)
Park & Recreation	268,741	285,512	16,771	**
Unclassified	539,650	680,445	140,795	+26.1
Water	16,225	16,060	(- 165)	(-1.0)
Debt & Interest	938,060	911,020	(-27,040)	(-2.9)
TOTALS	11,533,159	11,243,774	($289,385)	(-2.5)

* Does not include any cost of salary increases of school staff - collective bargaining in process as Warrant goes to press.

** Decrease of 1% before addition of fee supported programs. See Finance Committee Report.

Motion Under Article 4

For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 4 at the Annual Town Meeting, as follows:

That all employees in the new Town Building, the Public Safety Building and the Cochituate Town Building, other than elected officials and those of the Police, Fire and School Departments, come under the supervision of the Executive Secretary and that he be charged with the operation, maintenance and administration of these buildings, the equipment and their grounds;

The operation of the dumps be under the supervision of the Road Commissioners;

The appropriation under Fire Department for "Purchase -- Major Equipment," and under Conservation Commission for "Conservation Fund" be maintained as funds against future purchases and not be expended without further direct vote of the Town;

The Town Collector continue to act as Collector for the Water Department, and that all fees and penalties from whatever source be turned over to the Town as Town Income;

The appropriation for "Hydrant Rental" of $15,835 for the Water Department granted in the Budget be transferred to "Water Available Surplus;"

The sum of $247,812.21 from "Revenue Sharing PL-94-488" and $84.73 from "Anti-recession Financial Assistance PL-94-369" be transferred from these accounts for application against the item "Salaries -- Firefighter."

The Office of the Town Clerk be continued on a salary basis and that all fees from whatever source derived be turned over to the Town as Town Income.

All fees, wages or payments made to the Tree Warden, from whatever source, be turned over to the Town as Town Income.

TABLE A

WAYLAND INCOME AND EXPENSE STATEMENT*

	FY 1977	% Increase From FY'77	FY 1978	Change From FY'78	Projected FY 1979
Budget	$ 10,874,000	6.1	$ 11,533,000	(-2.5)	$ 11,244,000
Articles	+ 240,000		+ 313,000		+ 323,000
TOTAL TOWN EXPENSE	11,114,000	6.6	11,846,000	(-2.4)	11,567,000
Net "Cherry Sheet"	- 969,000		- 620,000		- 331,000
	10,145,000	10.7	11,226,000	0	11,236,000
Overlay Expense	+ 103,000		+ 142,000		+ 156,000
	10,248,000		11,368,000		11,392,000
Federal Revenue Sharing	- 158,000		- 242,000		- 247,000
Net to be raised by Town	10,090,000		11,126,000		11,145,000
Town Estimated Receipts	- 969,000		- 680,000		- 768,000
Net to be Raised from Taxes or Avail.Funds	9,121,000	14.5	10,446,000	(-0.7)	10,377,000
Paid from Avail.Funds	- 190,000		- 313,000		- 301,000
To be raised from Taxes	8,931,000	13.5	10,133,000	(-0.6)	10,076,000
Assessed Valuation	215,188,000		214,445,000		216,000,000
Tax Rate--Total Costs ÷ Valuation x 1,000	$41.50	13.9	$47.25	(-1.3)	$46.65

*School staff salary increases have not yet been negotiated. Further the Town has not received its "Cherry Sheet" statement of State reimbursements. Therefore, the "Budget" line does not reflect any amendments to be proposed at Town Meeting to meet salary increases and the "Net Cherry Sheet" line projects a decline similar to prior years. At this time, only Revenue Sharing, Articles and Estimated Receipts can be definitely stated. All other figures, including the tax rate are the Finance Committee's best estimates.

TABLE B

Department	Fiscal Year 1975	Fiscal Year 1979	% Increase
General Government	$ 444,605	$ 526,315	18.3
Police	450,368	554,832	23.2
Fire	410,152	489,241	19.2
Inspection	42,584	48,400	13.6
Health	206,955	219,703	6.2
Highway	402,315	500,365	24.4
Veterans' Benefits	25,585	25,470	(-0.4
School	5,934,714	6,599,593	*
Regional School	161,368	218,007	35.4
Libraries	137,221	168,811	23.0
Park and Recreation	233,549	285,512	22.3
Unclassified	426,032	680,445	59.7
Water	13,225	16,060	20.7
Debt and Interest			
Town	65,010	130,960	101.2
Schools	833,193	780,060	(-6.3)
TOTALS	$9,786,876	$11,243,774	14.9%

For historical perspective, a comparison of this year's budget with that voted four years ago is provided in Table B, above.

TABLE C

Year	School	Town	Total	Increase	%
1979 (Fiscal Yr.)	$ 6,599,593	$4,644,181	$11,243,774	$(- 289,385)	(- 2.5)*
1978 (Fiscal Yr.)	6,960,000	4,573,000	11,533,000	659,000	6.1
1977 (Fiscal Yr.)	6,704,000	4,169,000	10,873,000	514,000	5.0
1976 (Fiscal Yr.)	6,298,000	4,061,000	10,359,000	573,000	5.9
1975 (Fiscal Yr.)	5,934,000	3,852,000	9,786,000	1,002,000	11.6
1973/74 (18 Mos.)	7,919,000	4,999,000	12,918,000	4,800,000	59.1
1972 (Cal. Yr.)	4,880,000	3,168,000	8,048,000	1,254,000	18.5
1971	4,488,000	2,346,000	6,794,000	541,000	8.7
1970	3,936,000	2,317,000	6,253,000	718,000	13.0

* Does not include any cost of salary increases of school staff - collective bargaining is in process as Warrant goes to printer.

TABLE D

Town Revenues, Exclusive of Real Estate Taxes

	1973	1974	1975	1976	1977
Auto Excise Taxes	$ 668,000	$ 681,000	$ 633,000	$ 489,000	$ 560,000
Fees, Fines, Interest, etc.	181,000	206,000	221,000	192,000	208,000
Federal Revenue Sharing	116,000	146,000	158,000	242,000	248,000
Net Receipts from State (Cherry Sheet)	1,787,000	1,387,000	1,073,000	969,000	620,000
TOTAL REVENUES	$2,752,000	$2,420,000	$2,085,000	$1,892,000	$1,636,000

FINANCE COMMITTEE BUDGET FOR FISCAL YEAR 1979
(July 1, 1978 - June 30, 1979)
GENERAL GOVERNMENT

	Appropriated and Transferred Fiscal Year 1978	Expended 07/01/77 12/31/77	Recommended Fiscal Year 1979	Item No.
SELECTMEN:				
Salaries (5).	$ 500.00	$ 0.00	$ 500.00	1
Expense	4,200.00	2,243.78	4,200.00	2
Real Estate Option. .	1,000.00	0.00	950.00	3
Out of State Travel .	100.00	88.50	50.00	4
CIVIL DEFENSE:				
Dir.Aux.Pol.-Salary .	600.00	300.00	1,200.00	5
Equip.-Ammo-Supplies.	2,900.00	656.09	2,865.00	6
Emergency Fund. . . .			100.00	7
TOWN OFFICES:				
Salaries.	179,730.00		182,098.00	8
Art.8 T.M..	18,309.00	102,193.56	Art. 5	
Expense	20,400.00	14,129.77	21,400.00	9
Equipment	4,650.00	1,727.88	3,850.00	10
Electricity	8,700.00	4,620.32	8,900.00	11
Telephones.	17,250.00	8,583.89	19,250.00	12
Gasoline.	22,500.00	14,061.94	22,500.00	13
Audit of Accounts . .	15,000.00	8,000.00		
DATA PROCESSING:				
Equipment Rental. . .	26,666.00	15,593.00	26,270.00	14
Peripheral (Discs). .	450.00	0.00		
Forms and Supplies. .	7,000.00	6,759.50	7,500.00	15
Engineering Fees. . .	1,000.00	600.00	500.00	16
Education	1,000.00	0.00	500.00	17
D.P.Coordinator . . .	16,100.00	8,020.29	16,800.00	18
WAYLAND TOWN BUILDING:				
Maintenance	24,800.00	17,900.82	19,000.00	19
COCHITUATE TOWN BUILDING:				
Maintenance	7,350.00	2,827.98	7,220.00	20
TREASURER-COLLECTOR:				
Salary.	15,250.00	7,651.13	15,750.00	21
Expense	788.00	528.45	800.00	22
Tax Title Expense . .	1,500.00	125.09	1,000.00	23
Deputy Collector-Expense	600.00	300.00	600.00	24
Bond Issue Expense. .			13,000.00	25

	Appropriated and Transferred Fiscal Year 1978	Expended 07/01/77 12/31/77	Recommended Fiscal Year 1979	Item No.
ASSESSORS:				
Salaries (3).	$ 3,100.00	$ 1,548.44	$ 3,100.00	26
Expense	1,600.00	390.23	1,250.00	27
Professional Services	4,000.00	0.00	4,000.00	28
Expert Appraisal - From FY 1977. . . .	6,410.96	0.00		
Appraisal-Public Utilities- From FY 1977. . . .	4,349.71	0.00		
Print Valuation Book	200.00		200.00	29
From FY 1977. . . .	4,000.00	0.00		
FINANCE COMMITTEE:				
Expense	75.00	0.00	65.00	30
PERSONNEL BOARD:				
Expense	100.00	0.00	100.00	31
Handbook Printing . .	600.00	0.00		
Adjustment Fund . . .	2,000.00	0.00	2,000.00	32
TOWN COUNSEL:				
Retainer.	8,000.00	4,000.01	12,000.00	33
Professional Services	10,000.00	10,000.00	6,000.00	34
Conveyancing.	2,500.00	0.00	2,140.00	35
Accrued Taxes on Acquired Property.	1,500.00	928.46	1,500.00	36
Legal Expenses. . . .	2,000.00	2,000.00	2,000.00	37
Litigation.	12,000.00	9,655.54	12,000.00	38
REGISTRARS:				
Salaries.	200.00	0.00	200.00	39
Listing	2,000.00	229.50	2,000.00	40
Transportation. . . .	100.00	0.00	50.00	41
TOWN CLERK:				
Salary.	12,500.00	6,329.49	13,100.00	42
Add.Comp.-GL 41-S19G.	400.00	0.00	400.00	43
Expenses.	300.00	120.33	300.00	44
ELECTIONS:				
Officers-Salaries . .	2,000.00	20.00	4,600.00	45
Expense	1,600.00	7.50	1,275.00	46
PLANNING BOARD:				
Clerical.	400.00	0.00	400.00	47
Expense	4,600.00	144.25	4,600.00	48
Professional Services	'0,000.00	2,502.00	5,000.00	49
Aerial Mapping. . . .	5,600.00	0.00	5,000.00	50

	Appropriated and Transferred Fiscal Year 1978	Expended 07/01/77 12/31/77	Recommended Fiscal Year 1979	Item No.
Zoning By-Law	$ 300.00	$	$	
From FY 1977.	927.14	5.79		
Mainstone Evaluation From FY 1977	6,034.74	0.00		
TOWN SURVEYOR:				
Salary.	19,300.00	9,689.06	20,350.00	51
Labor-Assistants (2). .	21,273.00	10,701.57	22,634.00	52
Expense	1,400.00	765.74	1,648.00	53
Prelim.Bttmt.Survey . .	1,000.00	0.00		
Highway Engineering . .	1,000.00	237.89		
Town Atlas.	900.00	0.00		
Master Survey Equipment	2,000.00		1,900.00	54
From FY 1977.	2,000.00	0.00		
CONSERVATION COMMISSION:				
Asst. to Cons. Com. . .	11,600.00	5,765.31	12,100.00	55
Expense	4,650.00	1,387.35	4,600.00	56
Appraisals.	3,000.00	1,000.00	3,000.00	57
Conservation Fund - From FY 1977.	9,740.00	0.00		
Capital Improvements	1,340.00			
From FY 1977.	4,312.05	659.45		
Revise Master Plan. . .	1,500.00	0.00		
Aerial Mapping.	1,000.00	0.00		
TOTAL GENERAL GOVERNMENT			$526,315.00	

PROTECTION

POLICE DEPARTMENT:				
Salaries:				
Chief	$ 24,468.00	$ 12,026.07	$ 25,818.00	1
Lieutenant.	17,476.00	8,619.29	19,878.00	2
Youth Officer	16,949.00	8,426.62	17,749.00	3
Sergeants (5)	82,358.00	40,207.57	87,830.00	4
Detectives (2).	29,658.00	14,919.81	31,572.00	5
Patrolmen (14).	198,414.00	97,068.74	195,497.00	6
Dispatchers (3 - 1 PT).	23,063.00	9,643.92	23,753.00	7
Interns	5,720.00	3,378.71	4,700.00	8
Overtime.	38,000.00	16,191.97	36,400.00	9
Holidays.	15,033.00	5,779.16	15,137.00	10
Crossing Guards (6) . .	25,032.00	8,671.05	15,972.00	11
Specials.	4,000.00	2,186.58	2,400.00	12
Court Time.	6,500.00	1,750.19	5,710.00	13
Dudley Pond Patrol. . .	1,500.00	1,500.00		
Clerk	9,668.00	5,359.51	10,565.00	14

	Appropriated and Transferred Fiscal Year 1978	Expended 07/01/77 12/31/77	Recommended Fiscal Year 1979	Item No.
General Expense . . .	$ 11,885.00	$ 6,634.56	$ 12,000.00	15
New Equipment	2,605.00	1,858.29	1,000.00	16
Juvenile Safety Program	1,320.00	96.75	900.00	17
Out of State Travel .	700.00	626.00	350.00	18
Training.	5,000.00	1,948.28	4,600.00	19
Uniform Expense . . .	9,120.00	3,514.51	8,230.00	20
Police Cars (4) . . .	17,350.00	17,299.60	21,671.00	21
Cars Operating Expense	10,000.00	3,921.78	9,900.00	22
Special Services. . .	850.00	15.00	600.00	23
Teleprocess	3,000.00	925.00	2,300.00	24
Community Relations .	300.00	55.00	300.00	25
TOTAL POLICE DEPARTMENT			$554,832.00	
FIRE DEPARTMENT:				
Salaries:				
Chief	$ 22,100.00	$ 11,010.94	$ 22,900.00	26
Deputy Chief.	18,313.00	9,170.34	19,220.00	27
Captains (3).	49,043.00	24,441.19	51,919.00	28
Firefighters (20) . .	273,166.00	136,398.37	287,670.00	29
Overtime.	46,517.00	30,305.68	38,273.00	30
Call Back Pay	15,532.00	12,574.94	8,032.00	31
Holiday Pay	16,711.00	7,991.75	18,477.00	32
Call Men-Hourly . . .	4,500.00	1,753.36	4,500.00	33
Annually	2,100.00	0.00	2,100.00	34
Clerical-Part Time. .	2,000.00	759.60	1,500.00	35
General Expense . . .	5,900.00	2,500.00	5,900.00	36
New Equipment-Hose,Misc.	5,200.00	1,907.26	5,200.00	37
Major Equipment . . .	10,000.00		10,000.00	38
From FY 1977	5,000.00			
Ambulance Salaries and Expense	12,000.00	341.01	4,500.00	39
Alarm System-Maint.and Ext..	3,500.00	1,330.14	3,500.00	40
Uniform Expense . . .	3,900.00	2,359.10	3,750.00	41
Training and Education	3,000.00	1,373.50	1,500.00	42
Out of State Travel	700.00	380.40	300.00	43
TOTAL FIRE DEPARTMENT			$ 489,241.00	
INSPECTION DEPARTMENT:				
Building and Zoning Inspector				
Salary.	$ 17,250.00	$ 8,639.19	$ 17,250.00	44
Expense	3,340.00	2,170.40	3,000.00	45

	Appropriated and Transferred Fiscal Year 1978	Expended 07/01/77 12/31/77	Recommended Fiscal Year 1979	Item No.
Wiring Inspector:				
Salary	$ 7,130.00	$ 3,759.75	$ 7,130.00	46
Expense.	700.00	262.00	700.00	47
Gas Inspector:				
Salary	2,775.00	1,439.71	2,775.00	48
Expense.	300.00	120.00	300.00	49
Plumbing Inspector:				
Salary	2,775.00	1,435.75	2,775.00	50
Expense.	300.00	140.00	300.00	51
Substitute Inspectors:				
Salary (3)	650.00	400.00	650.00	52
Expense.	150.00	0.00	150.00	53
Zoning Board of Appeals:				
Expense.	500.00	270.31	500.00	54
Sealer-Weights and Measure:				
Salary	250.00	0.00	250.00	55
Expense.	50.00	0.00	50.00	56
Dog Officer:				
Salary	9,800.00	4,880.96	9,800.00	57
Operating Expenses .	650.00	373.91	770.00	58
Boarding and Veterinary	2,250.00	479.50	2,000.00	59
TOTAL INSPECTION DEPARTMENT			$ 48,400.00	
TOTAL PROTECTION			$1,092,473.00	

HEALTH DEPARTMENT

BOARD OF HEALTH:				
Salaries:				
Board Members (3). .	$ 150.00	$ 150.00	$ 150.00	1
Health Inspector . .	6,300.00	3,049.85	6,633.00	2
Secretary to Board .	8,580.00	4,199.85	9,104.00	3
Sanitary Engineer. .	6,074.00	3,036.96	6,685.00	4
General Expense . . .	4,790.00	1,572.44	4,740.00	5
School Programs:				
Health	2,250.00	1,500.03	2,400.00	6
Physician.	3,000.00	1,500.00	3,000.00	7
Dog Clinic.	600.00	84.80	600.00	8
Garbage Collection. .	33,000.00	16,500.00	35,000.00	9
Animal Inspector-Salary	600.00	300.00	600.00	10

	Appropriated and Transferred Fiscal Year 1978	Expended 07/01/77 12/31/77	Recommended Fiscal Year 1979	Item No.
Public Health Nurses:				
Salaries (4 - 1 PT). .	$ 67,697.00	$ 30,583.78	$ 60,976.00	11
Nursing Aids (2) . . .	10,849.00	4,118.30	11,335.00	12
Travel Expense	3,440.00	988.39	3,850.00	13
Mental Health Clinics:				
Youth	26,500.00	26,500.00	26,500.00	14
Adult	3,397.00	3,397.00	2,300.00	15
Mosquito Control. . . .	12,103.00	12,103.00	12,000.00	16
Water Quality Study From FY 1977.	4,357.55	783.00		
Social Worker:				
Salary	20,750.00	10,396.48	21,580.00	17
Secretary-Assistant. .	10,600.00	4,777.97	11,100.00	18
Office Expense	2,250.00	1,166.13	1,150.00	19
TOTAL HEALTH DEPARTMENT			$219,703.00	

HIGHWAY DEPARTMENT

HIGHWAY DEPARTMENT:				
Salaries:				
Superintendent	$ 21,250.00	$ 10,637.34	$ 22,100.00	1
Clerk.	10,500.00	6,113.09	10,920.00	2
Labor (17)	204,989.00	95,075.45	204,964.00	3
Overtime	32,098.00	13,992.17	39,016.00	4
Maintenance:				
Roads.	42,100.00	21,627.48	45,000.00	5
Equipment.	42,000.00	35,582.33	50,000.00	6
Garage and Yard. . . .	16,000.00	5,674.52	18,000.00	7
Snow Removal	30,000.00	5,580.21	30,000.00	8
Care of Dump	9,300.00	2,732.62	19,900.00	9
New Dump Site - From FY 1977.	4,116.72	0.00		10
Road Surfacing	10,000.00	10,000.00	10,000.00	11
Operation-Septage Facility	500.00	0.00	500.00	12
New Equipment:				
Miscellaneous.	7,000.00	2,101.42	7,000.00	13
Heavy Duty Truck . . .	16,750.00	0.00		
Hydraulic Sander . . .	6,000.00	5,841.00	7,000.00	14
New Building at Dump From FY 1977	1,250.00	0.00		

	Appropriated and Transferred Fiscal Year 1978	Expended 07/01/77 12/31/77	Recommended Fiscal Year 1979	Item No.
Garage Addition. . . .	$ 5,000.00	$ 0.00	$	
Equipment Reserve. . .	25,725.00			
From FY 1977	1,314.00	0.00	15,965.00	15
Garage Roof.	20,000.00	20,000.00		
Garage Repair				
From STM1977	20,000.00		20,000.00	16
Chapter 90:				
Maintenance - Town				
From FY 1977	6,000.00	6,000.00		
Toll Road Drainage -				
From FY 1977	8,000.00	0.00		
Parking Lot-Cochituate				
From FY 1977	5,200.00	0.00		
Reconstruction:				
Pelham Island Road -				
From FY 1977	14,895.00	14,895.00		
Reconstruction:				
Concord Road -				
From FY 1977	12,657.43	142.96		
Travel Expense.	500.00	12.00		
Road to High School . .	17,394.00	16,265.20		
Engineering - Five Paths				
From FY 1977	237.30	237.30		
Operational Review Committee				
From STM 1977. . . .	4,868.44			
Engineering at Land Fill				
From STM 1977. . . .		20,000.00		
Walkway Cochituate Rd and Concord Rd From				
FY 1977.	4,284.06	1,469.41		
Walkway-Concord Road				
From FY 1977	25,587.35	18,764.36		
Land Fill Development				
From FY 1977	7,941.23	0.00		

	Appropriated and Transferred Fiscal Year 1978	Expended 07/01/77 12/31/77	Recommended Fiscal Year 1979	Item No.
Land Fill Planning From FY 1977. . . .	$ 1,251.81	$ 0.00	$	
Purchase Waters Land From STM 1977 . . .	80,000.00	17,606.91		
Construct Land Fill Bldg.	27,800.00	0.00		
Purchase Land Fill Cover	76,000.00	0.00		
Walkway - Concord Road	2,500.00	2,500.00		
Walkway - Concord Road	41,579.00	20,315.55		
TOTAL HIGHWAY DEPARTMENT			$500,365.00	
	WELFARE			
VETERANS' BENEFITS:				
Appropriation	$ 20,000.00	$ 1,994.00	$ 20,000.00	1
Agent:				
Salary.	4,830.00	2,415.00	4,830.00	2
Expense	900.00	392.00	640.00	3
TOTAL VETERANS' BENEFITS			$ 25,470.00	
	SCHOOLS			
I Regular Instruction	$ 3,985,168.00	1,980,133.51	3,742,640.00	1
II Special Instruction	724,925.00	315,040.92	696,324.00	2
III Instructional Services	840,055.00	391,604.40	827,744.00	3
IV Operational Services	1,114,029.00	530,696.58	1,017,656.00	4
V Policy-Admin.Services	252,625.00	118,749.01	246,155.00	5
VI Out of State Travel	8,600.00	1,311.42	8,600.00	6
Operating Expenses- Old Jr. High. . .	35,000.00	1,941.09	60,474.00	7
Regular Instruction From STM 1977 . . .	110,060.17			
Repair Septic System From FY 1977. . . .	112.70	0.00		
Construct Sewerage Plant From FY 1977. . . .	230,311.77	0.00		

	Appropriated and Transferred Fiscal Year 1978	Expended 07/01/77 12/31/77	Recommended Fiscal Year 1979	Item No.
Construction and Sites:				
Building Planning Com.				
From FY 1977	$ 4,112.67	$ 0.00	$	
Planning Elem.Schools				
From FY 1977. . . .	3,156.76			
From STM 1977 . . .		3,156.76		
New Junior High				
From FY 1977. . . .	44,187.44			
From STM 1977 . . .		28,900.00		
High School Addition				
From FY 1977. . . .	2,334.19	0.00		
Remodel High School				
From FY 1977. . . .	15,738.41			
From STM 1977 . . .		15,738.41		
Equip High School				
From FY 1977. . . .	3,264.00			
From STM 1977 . . .		3,264.00		
Happy Hollow Addition				
From FY 1977. . . .	31,726.00	0.00		
TOTAL SCHOOL			$6,599,593.00	
Regional Vocational School	227,560.00	170,671.00	218,007.00	8
TOTAL REGIONAL VOCATIONAL			$218,007.00	
	LIBRARIES			
Salaries:				
Library Director. . .	$ 14,100.00	$ 7,075.64	$ 15,100.00	1
Asst.Library Director	12,200.00	6,549.83	12,900.00	2
Asst.Librarians-Professional. . . .	9,986.00	5,331.37	10,945.00	3
Children's Librarian.	12,556.00	6,287.30	13,114.00	4
Asst's.-Non Professional	55,796.00	27,477.00	52,764.00	5
Pages	6,774.00	2,740.30	5,443.00	6
Operating Expense . . .	20,350.00	8,258.44	21,520.00	7
Out of State Travel . .	250.00	0.00		
Tuition Reimbursement .	500.00	418.00		
Refurbishing and Furniture	3,425.00			
From FY 1977.	1,235.75	228.00	2,025.00	8
Materials Purchases . .	33,925.00	17,094.88	35,000.00	9
Building Repairs. . . .	11,000.00	0.00		
TOTAL LIBRARIES			$ 168,811.00	

	Appropriated and Transferred Fiscal Year 1978	Expended 07/01/77 12/31/77	Recommended Fiscal Year 1979	Item No.
	PARK AND RECREATION			
PARK AND RECREATION:				
Salaries:				
Superintendent	$ 19,400.00	$ 2,791.48	$ 19,860.00	1
Asst. Supt..	14,900.00	7,425.31	15,470.00	2
Labor.(8).	110,743.00	54,665.92	115,240.00	3
Repairs and Misc. . . .	16,034.00	9,631.13	16,836.00	4
Materials and Supplies	11,025.00	5,400.68	11,575.00	5
Uniform Expense	2,201.00	908.81	2,201.00	6
New Equipment:				
Misc.-Small.	900.00	477.94	1,200.00	7
Trailer.	1,565.00	1,565.00		
New Truck.	8,500.00	12.55	6,800.00	8
Docks	3,200.00	0.00		
Stoves	800.00	0.00		
Mower and Broom. . . .			4,795.00	9
Sweeper.			3,390.00	10
Playground	300.00	0.00		
Mowers			2,165.00	11
Lake Cochituate Beach:				
Lifeguards (6)	10,464.00	9,498.00	8,050.00	12
Police (2)	2,745.00	2,550.91	2,551.00	13
Swimming Instruction(6)	4,339.00	3,495.12	4,140.00	14
Beach Supervisor . . .	1,920.00	1,920.00	1,848.00	15
Registration	900.00	0.00	900.00	16
Beach Expense.	1,345.00	1,278.69	1,300.00	17
Recreation-Salaries:				
Specialists.	8,765.00	2,654.21	450.00	18
Officials	3,975.00	468.00	3,975.00	19
Playground Leaders (8)	4,925.00	4,344.98	4,896.00	20
Junior Leaders (4) . .	1,600.00	1,513.48	1,600.00	21
Playground Supervisor	1,125.00	1,125.00	1,350.00	22
Tennis Instruction . .	500.00	500.00		
School Custodians. . .	1,000.00	75.00		
Recreation-Expenses:				
Supplies and Equipment	6,620.00	2,326.16	6,620.00	23
Buoys,Anchors,Ropes. .	300.00	0.00		
Lighting	6,000.00	4,945.92	4,500.00	24
Special Activities . .	1,000.00	1,000.00		
Travel and Dues. . . .	400.00	10.00	400.00	25
Out of State Travel. .	600.00	0.00	600.00	26

	Appropriated and Transferred Fiscal Year 1978	Expended 07/01/77 12/31/77	Recommended Fiscal Year 1979	Item No.
Forestry:				
Tree Trimming-Contract	$ 11,000.00	$ 2,499.65	$ 12,000.00	27
Tree Planting.	1,000.00	0.00	750.00	28
Public Work Expense. .	4,150.00	1,790.22	4,500.00	29
Dutch Elm Expense. . .	3,000.00	724.80	3,500.00	30
Oil Cochituate Field			750.00	31
Weed Control-Dudley Pond	1,500.00	883.00	1,500.00	32
Construct Beach House. .	27,614.00			
From FY 1977	11,086.00	0.00		
Park-Highway Building Planning Committee . .	3,000.00	0.00	3,000.00	33
Fee Supported Programs .			16,800.00	
TOTAL PARK AND RECREATION			$285,512.00	

	UNCLASSIFIED			
RESERVE FUND	$ 150,000.00	$ 6,450.92	$150,000.00	1
TOWN AND FINANCE COMMITTEE REPORTS. . .	6,000.00		6,000.00	2
From FY 1977	9,255.78	2,235.60		
PUBLIC CEREMONIES. . . .				
From FY 1977	1,111.90	0.00	1,170.00	3
NOTICE OF TOWN MEETINGS.	2,400.00	1,000.00	2,400.00	4
SURETY BONDS	1,000.00	92.00	1,000.00	5
TOWN CLOCKS	200.00	0.00	200.00	6
INSURANCE-GENERAL. . . .	125,300.00	103,067.75	151,300.00	7
INSURANCE-32B.	201,000.00	105,533.59	240,000.00	8
UNEMPLOYMENT COMPENSATION			75,000.00	9
Septage Planning -				
From FY 1977	783.51			
From Reserve	6,450.92	7,234.43		
STREET LIGHTING.	36,000.00	19,490.46	36,000.00	10

	Appropriated and Transferred Fiscal Year 1978	Expended 07/01/77 12/31/77	Recommended Fiscal Year 1979	Item No.
COUNCIL ON AGING. . . .	$ 7,700.00	$ 2,191.34	$ 7,325.00	11
LAND PURCHASES:				
Boston Edison-Post Road North Side-From FY1977	15,000.00	0.00		
Boston Edison-Route 20 South Side-From FY1977	6,000.00	0.00		
Lupien-Sycamore Road From Fy 1977. . . .	4,500.00	0.00		
Leary-Hawthorne Road From FY 1977. . . .	4,500.00	0.00		
Lupien-Dunster Ave. From FY 1977. . . .	4,500.00	0.00		
Yeuell Property From FY 1977. . . .	5,541.83	0.00		
Sears Property From FY 1977. . . .	100.00	0.00		
Barrett Land.	10.00	0.00		
Lynch Land.	1,800.00	1,800.00		
Relocation at Five Paths From FY 1977.	1,600.00	0.00		
Pension-Retired Police Officer	10,050.00	5,170.02	10,050.00	12
Municipal Building Planning Committee=From FY 1977	4,470.49	0.00		
Demolition of School Adm. Building From FY 1977	15,000.00	0.00		
Remodel Old Jr.High-TownOff. From FY 1977.	765,258.14 1,202.45	766,460.59		
TOTAL UNCLASSIFIED			$ 680,445.00	

PUBLIC SERVICES ENTERPRISES

WATER DEPARTMENT:				
Salaries:				
Commissioners (3) . .	$ 225.00	$ 0.00	$ 225.00	1
Superintendent. . . .	19,250.00	9,593.94	Art. 5	
Labor	77,191.00	37,017.79	Art. 5	
Hydrant Rental	16,000.00	16,000.00	15,835.00	2
Maintenance.	105,740.00	37,388.80	Art. 5	
Watermain Extensions:				
Refund Acct.-From FY 1977	38,287,71	38,287.71		

	Appropriated and Transferred Fiscal Year 1978	Expended 07/01/77 12/31/77	Recommended Fiscal Year 1979	Item No.
Deposit Acct.-From FY 1977.	$ 27,791.09	$ 24,791.09	$	
Old Conn.Path-Five Paths				
From FY 1977 . . .	14,000.00	12,704.10		
Test Wells.	10,000.00			
From FY 1977 . . .	8,503.23	5,467.20	Art. 5	
New Vehicles-Truck. .	5,000.00	27.02		
New Well & Pumping Stn.	50,000.00		Art. 5	
From FY 1977 . . .	30,000.00	0.00		
New Standpipe	30,000.00		Art. 5	
From STM 1977. . .	75,078.80	0.00		
EPA Pure Water Act. .	10,000.00	406.00		
TOTAL WATER DEPARTMENT			$ 16,060.00	

MATURING DEBT AND INTEREST

INTEREST:				
Miscellaneous	$ 8,100.00	$ 6,648.48	$ 39,700.00	1
Anticipation of Revenue	10,000.00	3,968.49	10,000.00	2
Reg.Refuse Disposal Planning Committee	2,500.00	0.00		
Schools:				
1959 - $1,175,000	3,400.00	1,750.00	1,575.00	3
1960 - 1,100,000	5,940.00	5,940.00	3,960.00	4
1971 - 3,850,000	81,428.00	45,237.50	63,333.00	5
1972 - 1,050,000	37,500.00	18,750.00	34,500.00	6
1976 - 900,000	46,598.00	46,597.50	41,692.00	7
Conservation:				
1975 - $ 100,000)				
1976 - 70,000)	6,964.00	2,798.35	6,217.00	8
1977 - 68,100)				
Old Jr. High School	42,010.00	0.00		
MATURING DEBT:				
Schools:				
1959 - $1,175,000	55,000.00	0.00	45,000.00	9
1960 - 1,100,000	55,000.00	55,000.00	55,000.00	10
1971 - 3,850,000	385,000.00	385,000.00	385,000.00	11
1972 - 1,050,000	60,000.00	0.00	60,000.00	12
1976 - 900,000	90,000.00	90,000.00	90,000.00	13

	Appropriated and Transferred Fiscal Year 1978	Expended 07/01/77 12/31/77	Recommended Fiscal Year 1979	Item No.
Conservation: 1975 - $ 100,000) 1976 - 70,000) 1977 - 68,100)	$ 48,620.00	$ 14,940.00	$ 23,566.00	14
Old Jr. High School			51,477.00	15
TOTAL DEBT AND INTEREST			$ 911,020.00	
TOTAL BUDGET			$11,243,774.00	

ARTICLE 5. APPROPRIATE FOR WATER DEPARTMENT

PROPOSED BY: WATER COMMISSIONERS

Article 5. To see if the Town will appropriate sums of money for the Water Department to be expended pursuant to the authority of the Water Commissioners; to determine whether such appropriation shall be provided by taxation, by appropriation from available funds, by borrowing under the provisions of Chapter 44 of the General Laws or otherwise; or take any action relative thereto.

COMMENTS: This Article provides funds according to the proposed budget below for the operation of the Water Department for the coming Fiscal Year 1979.

WATER DEPARTMENT

1.	Salaries		
	Superintendent	20,010.00	
	Labor	80,384.00	
	Town Office	16,882.00	
			117,276.00
2.	Maintenance		116,151.00
3.	Other		
	New Well and Pumping Station	30,000.00	
	Test Wells	20,000.00	
	New Standpipe	38,000.00	
			88,000.00
			321,427.00

RECOMMENDATION: The Finance Committee recommends approval of the Article.

ARTICLE 6. COMPENSATION OF ELECTED OFFICERS

PROPOSED BY: BOARD OF SELECTMEN

ESTIMATED COST: $17,075

Article 6. To see if the Town will fix the salary and compensation of all elected officers of the Town pursuant to G.L. Chapter 41, Section 108, and establish the effective date of such salary and compensation.

COMMENTS: Elective officers' salaries are not covered by the Wage and Salary Classification Plan and, therefore, must be established annually by the Town. Included under this Article are the salaries of the Selectmen, the Assessors, Board of Health, Water Commissioners and Town Clerk. The salary recommendations are as indicated in the Budget. The Finance Committee recommends that they be made effective as of July 1, 1978.

RECOMMENDATION: The Finance Committee recommends approval of the Article.

ARTICLE 7. AUTHORIZE TREASURER TO BORROW

PROPOSED BY: BOARD OF SELECTMEN

ESTIMATED COST: $10,000

Article 7. To see if the Town will authorize the Treasurer, with the approval of the Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1978 in accord with the provisions of G. L. Chapter 44, Section 4, and Chapter 849 of the Acts of 1969, as amended, and to issue a note or notes therefor, payable within one year, and to renew any note or notes that may be given for a period of less than one year in accord with the provisions of G. L. Chapter 44, Section 17.

COMMENTS: This is the regular Article inserted in the Warrant to provide authority for the Treasurer to borrow money in case of need pending collection of taxes in October 1978 and April 1979.

RECOMMENDATION: The Finance Committee recommends approval of the Article.

ARTICLE 8. AUTHORIZE SELECTMEN TO SELL OR TRADE

PROPOSED BY: BOARD OF SELECTMEN

Article 8. To see if the Town will authorize the Selectmen to sell or otherwise dispose of the following vehicles or equipment, or any portion thereof in connection with the purchase of new equipment or otherwise;

POLICE:

Three (3) - 1977 Ford LTD marked sedans
One (1) - 1976 Ford LTD marked sedans

PARK and RECREATION DEPARTMENT:

One (1) - 1973 Chevrolet dump truck
One (1) - 1973 60-inch Yazoo Mower and Broom
One (1) - 1973 Rogers Sweeper
One (1) - 1973 28-inch Bunton Mower

or take any action relative thereto.

COMMENTS: Authorization by a vote of the Town is necessary in order to sell, trade or dispose of Town property valued at $200 or more. Funds for the purchase of new equipment for which the items listed above will be traded or sold are provided for in the budgets of the individual departments.

RECOMMENDATIONS: The Finance Committee recommends approval of the Article.

WAYLAND PUBLIC LIBRARY

	Appropriated and Transferred Fiscal year 1978	Recommended Fiscal Year 1979	To restore all cuts Fiscal 1979	
Salaries				
Library Director	14,100.00	15,100.00	15,500.00	1
Asst Library Director	12,200.00	12,900.00	13,300.00	2
Asst Kubrarians-Professional	9,986.00	10,945.00	12,671.00	3
Children's Librarian	12,556.00	13,114.00	13,114.00	4
Assts.-Non-Professional	55,796.00	52,764.00	57,842.00	5
Pages	6,774.00	5,443.00	7,432.00	6
Sub total	111,412.00	110,266.00	119,859.00	
Operating expenses	20,350.00	21,520.00	21,570.00	7
Out of state travel	250.00	0	250.00	8
Tuition reimbursement	500.00	0	500.00	
Refurbishing and Furniture-From FW 1978	3,425.00 1,235.75	2,025.00	2,825.00	
Materials purchases	33,925.00	35,000.00	36,000.00	11
Building repairs	11,000.00	0	0	12
	180.862.00	168,811.00	181,004.00	

	To restore all personnel cuts	To restore Cochituate 2 days only	To restore Friday night only	To restore Sundays only	To restore Saturday AM only	
Director	15,100.00	15,100.00	15,100.00	15,100.00	15,100.00	1
Asst Director	12,900.00	12,900.00	12,900.00	12,900.00	12,900.00	2
Asst Libns prof.	12,671.00	10,945.00	10,945.00	11,492.00	10,945.00	3
Children's Libn.	13,114.00	13,114.00	13,114.00	13,114.00	13,114.00	4
Asst Lbns-non prof	57,012.00	56,178.00	53,458.00	53,436.00	53,062.00	5
Pages	7,432.00	5,443.00	5,693.00	5,873.00	5,826.00	6
	118,229.00	113,680.00	111,210.00	111,915.00	110,947.00	

LIBRARY HANDOUT A.

1978-1979 WAYLAND LIBRARY BUDGET

The Library Trustees and Administration have prepared this fact sheet to let the public know how the library is complying with the Finance Committee's mandatory budget guideline of -1%.

In Fiscal 1978, the library budget amounted to $169,862 plus $11,000 for repairs to the heating system. In the "Warrant" for April 5 Town Meeting, the Finance Committee recommends a budget of $168,811 or a reduction of $1,051 from the previous year. This amount includes salary increases of 4% for most personnel as required by town policy, making the library's actual reduction in materials and services closer to -5%.

After lengthy deliberation and with much regret, the Library Board and Administration have proposed the following cuts in services in order to keep expenditures within the recommended limit for Fiscal 1979.

PROPOSED CUTS (effective July 1, 1978)

1.	The Main Library will not be open on Sundays starting in the fall of 1978.	$1,649.00
2.	The Main Library will open on Saturday at 12 noon in the fall of 1978.	680.00
3.	The Main Library will close on Friday evening at 6 PM effective July 1978.	943.00
4.	The Cochituate Branch Library will be closed two full days per week effective July 1, 1978.	3,414.00
5.	The materials budget from which reference and circulating books, records and periodicals are purchased will go up only 3.1% while the price of books has increased by 10.4% in 1977.	1,000.00
6.	Operating expenses which include certain fixed costs such as heat, electricity, telephone, building maintenance, have been kept to a +5.7% increase, not enough to keep up with inflation.	
7.	In addition to personnel who will lose their jobs because of shorter hours, branch and weekend closings, page hours and hours of other part-time staff will be reduced. Cataloging and circulation services will undoubtedly experience some slowdown.	1,130.00
8.	The library's tuition reimbursement policy for staff has been discontinued.	500.00
9.	The out-of-state travel account which entitles staff to attend professional conferences and meetings has been abolished.	250.00
10.	Refurbishing expenditures have been reduced eliminating a badly needed electric typewriter.	800.00
	Total	$10,366.00

The total dollars cuts from the Wayland Library's budget amount to about 5¢ on the tax rate. In Fiscal 1978, the Library accounted for only 1.4% of the entire budget for the Town of Wayland.

LIBRARY HANDOUT B.

WAYLAND PUBLIC LIBRARY

	Appropriated and Transferred Fiscal year 1978	Recommended Fiscal Year 1979	To restore all cuts Fiscal 1979	
Salaries			15,100 ← leave blank.	
Library Director	14,100.00	15,100.00	~~15,500.00~~	1
Asst Library Director	12,200.00	12,900.00	~~13,300.00~~ 12,900	2
Asst Kubrarians-Professional	9,986.00	10,945.00	12,671.00	3
Children's Librarian	12,556.00	13,114.00	13,114.00	4
Assts.-Non-Professional	55,796.00	52,764.00	~~57,842.00~~ 57012	5
Pages	6,774.00	5,443.00	7,432.00	6
Sub total	111,412.00	110,266.00	~~119,859.00~~ 118,229	
Operating expenses	20,350.00	21,520.00	21,570.00	7
Out of state travel	250.00	0	250.00	7a
Tuition reimbursement	500.00	0	500.00	7b
Refurbishing and Furniture-From FW 1978	3,425.00 1,235.75	2.025.00	2825..00	8
Materials purchases	33,925.00	35,000.00	36,000.00	9
Building repairs	11,000.00	0	0	10
	180.862.00	168,811.00	~~181,004.00~~	

type large like warrant

For George ↓

& 179,374

our own use only

	To restore all personnel cuts	To restore Cochituate 2 days only	To restore Friday night only	To restore Sundays only	To restore Saturday AM only	
Director	15,100.00	15,100.00	15,100.00	15,100.00	15,100.00	1
Asst Director	12,900.00	12,900.00	12,900.00	12,900.00	12,900.00	2
Asst Libns prof.	12,671.00	10,945.00	10,945.00	11,492.00	10,945.00	3
Children's Libn.	13,114.00	13,114.00	13,114.00	13,114.00	13,114.00	4
Asst Lbns-non prof	57,012.00	56,178.00	53,458.00	53,436.00	53,062.00	5
Pages	7,432.00	5,443.00	5,693.00	5,873.00	5,826.00	6
	118,229.00					
		113,680.00	111,210.00	111,915.00	110,947.00	

WAYLAND PUBLIC LIBRARY

	Appropriated and Transferred Fiscal year 1978	Recommended Fiscal Year 1979	To restore all cuts Fiscal 1979		
Salaries					Aff.
Library Director	14,100.00	15,100.00	15,500.00*	1	
Asst Library Director	12,200.00	12,900.00	12,900.00	2	
Asst Librarians-Professional	9,986.00	10,945.00	12,671.00	3	
Children's Librarian	12,556.00	13,114.00	13,114.00	4	
Assts.-Non-Professional	55,796.00	52,764.00	57,042.00	5	57,012.
Pages	6,774.00	5,443.00	7,432.00	6	
Sub total	111,412.00	110,266.00	~~119,029.00~~ 118,229.		876 3
Operating expenses	20,350.00	21,520.00	21,570.00	7	50
Out of state travel	250.00	0	250.00	8	
Tuition reimbursement	500.00	0	500.00		
Refurbishing and Furniture-From FW 1978	3,425.00 1,235.75	2,025.00	2,825.00		800
Materials purchases	33,925.00	35,000.00	36,000.00	11	1000
Building repairs	11,000.00	0	0	12	
	180.862.00	168,811.00	~~181,004.00~~ 180.174		

	To restore all personnel cuts	To restore Cochituate 2 days only	To restore Friday night only	To restore Sundays only	To restore Saturday AM only	
Director	15,500.00	15,100.00	15,100.00	15,100.00	15,100.00	1
Asst Director	13,300.00	12,900.00	12,900.00	12,900.00	12,900.00	2
Asst Libns prof.	12,671.00	10,945.00	10,945.00	11,492.00	10,945.00	3
Children's Libn.	13,114.00	13,114.00	13,114.00	13,114.00	13,114.00	4
Asst Lbns-non prof	57,042.00	56,178.00	53,458.00	53,436.00	53,062.00	5
Pages	7,432.00	5,443.00	5,693.00	5,873.00	5,826.00	6
	~~119,859.00~~ 119,029.00	113,680.00	111,210.00	111,915.00	110,947.00	

148,811
10,563
179,374

15,100
12,900
12,471
13,114
57012
7432
118,229
21570
250
500
2825
34000
179,374

WAYLAND PUBLIC LIBRARY

	Appropriated and Transferred Fiscal Year 1978	Recommended Fiscal Year 1979	To restore all Cuts Fiscal 1979	Item No.
Salaries				
Library Director	14,100.00	15,100.00	5,100.00	1
Asst Library Director	12,200.00	12,900.00		2
Asst Librarians-Professional	9,986.00	10,945.00	12,671.00	3
Children's Librarian	12,556.00	13,114.00	13,114.00	4
Assts-Non-Professional	55,796.00	52,764.00	57,012.00	5
Pages	6,774.00	5,443.00	7,432.00	6
Sub Total	111,412.00	110,266.00	~~119,859.00~~ 118,329	
Operating expenses	20,350.00	21,520.00	21,570.00	7
Out of state travel	250.00	0	250.00	7a
Tuition reimbursement	500.00	0	500.00	7b
Refurbishing and Furniture	3,425.00			
From FY 1977	1,235.75	2,025.00	2,825.00	8
Materials purchases	33,925.00	35,000.00	36,000.00	9
Building repairs	11,000.00	0	0	
	180,862.00	168,811.00	~~181,004.00~~ 179,374	

B

LIBRARY HANDOUT B

WAYLAND PUBLIC LIBRARY

	APPROPRIATED & TRANSFERRED FISCAL 1978	RECOMMENDED FISCAL YEAR 1979	TO RESTORE ALL CUTS - FISCAL 1979	DIFFERENCES	ITEM NO.
SALARIES			15,100.00	0	
DIRECTOR	14,100.00	15,100.00	~~15,500.00*~~	~~400.00~~	1
ASST. DIRECTOR	12,200.00	12,900.00	12,900.00 ~~13,300.00*~~	0 ~~400.00~~	2
ASST. PROFESSIONAL	9,986.00	10,945.00	12,671.00	1,726.00	3
CHILDREN'S	12,556.00	13,114.00	13,114.00	0	4
ASSTS.-NON-PROFESSIONAL	55,796.00	52,764.00	57,012.00	4,248.00	5
PAGES	6,774.00	5,443.00	7,432.00	1,989.00	6
Sub total	111,412.00	110,266.00	119,029.00	8,763.00	
OPERATING	20,350.00	21,520.00	21,570.00	50.00	7
OUT OF STATE TRAVEL	250.00	0	250.00	250.00	7a
TUITION REIMBURSEMENT	500.00	0	500.00	500.00	7b
REFURBISHING & FURNITURE-	3,425.00				
From FY '77	1,235.75	2,025.00	2,825.00	800.00	8
MATERIALS PURCHASE	33,925.00	35,000.00	36,000.00	1,000.00	9
BUILDING REPAIRS	11,000.00	0	0	0	10
TOTAL	180,862.00	168,811.00	~~180,174.00~~ 179,374 300	11,363.00 800 10,563.00	

*Salaries as recommended by the Library Board of Trustees.

180,174

ARTICLE 9. ACCEPT GIFTS

PROPOSED BY: TOWN COUNSEL

Article 9. To see if the Town will accept property which has been tendered to it as a gift, bequest, devise or otherwise including any or all of the gifts more fully described below:

1. The sum of $210.00 given to the Town by the Wayland Democratic Town Committee to establish the Dorothy Hanelin Memorial Fund pursuant to a letter of Dolores R. Estrine, Chairman of said Committee to the Trustees of the Wayland Public Library dated December 12, 1977.

2. Four parcels of land collectively containing 129.5 acres more or less shown as Lots 16, 17, 18 and 19 on a plan entitled "MAINSTONE FARM SUBDIVISION OF LAND, WAYLAND, MASS." and more fully described in a deed recorded with Middlesex, South District, Registry of Deeds in Book 13357 at Page 620.

or take any action relative thereto.

COMMENTS: This is the regular Article by which the Town accepts gifts or conveyances. The Town Counsel will make a report and recommendations on any gifts and conveyances at the time of Town Meeting.

RECOMMENDATION: The Finance Committee recommends acceptance of the gifts and approval of the Article in accordance with the recommendations of Town Counsel.

ARTICLE 10. TRAFFIC LIGHT DESIGN

PROPOSED BY: TRAFFIC LIGHT COMMITTEE

ESTIMATED COST: $5,000

Article 10. To see if the Town will appropriate $5,000 for such preliminary engineering, survey and design studies and plans as may be necessary to carry out the installation of traffic lights at the intersection of East Plain, West Plain and Main Streets; to determine whether such appropriation shall be provided by taxation; by appropriation from available funds or by transfer of funds already appropriated for another purpose, and to authorize the Board of Road Commissioners to expend these funds for the purposes set forth above, or take any action relative thereto.

COMMENTS: This Article was inserted in the Warrant by the Traffic Light Committee to see if the Town will authorize an appropriation in the amount of $5,000 to fund the engineering study to determine the total cost of a traffic control installation and road reconstruction at this Main Street intersection.

The Committee was formed in 1975 by vote of the Board of Selectmen to meet requests for traffic light installations at various Town intersections. In order to be familiar with existing conditions and technology, the Committee utilized a report prepared by a professional traffic consultant and funded by the Planning Board. This report detailed traffic activity at each of four high traffic intersections within the Town: Route 30 at Rice Road, Route 20 at Old Connecticut Path, Route 126-27 at Wayland Center, and this Main Street intersection.

This intersection is the Committee's first choice for corrective action because of its heavy traffic flow, offset cross streets and high frequency of accidents as compared with each of the other three locations.

Police Department records covering the three and one-half years ending in June 1976 show that among the four intersections, nine out of a total of 20 personal injury accidents and 65 of the 91 property damage accidents occurred at this intersection.

Informal assurances have been received from the Massachusetts DPW that this installation qualifies for State funding exclusive of the cost of the engineering study. While no specific information is now available for the cost to the State on this installation, typical costs range from $25,000 to $30,000. If State funds are not available, the Committee may ask a subsequent Town Meeting to appropriate funds for the project.

RECOMMENDATION: The Finance Committee recommends approval of the Article.

ARTICLE 11. AUTHORITY TO DECLARE EMERGENCIES

PROPOSED BY: BOARD OF SELECTMEN

Article 11. To see if the Town will amend its By-Laws by adding the following new Section 3 to "Article 3. Duties of Selectmen:"

"Section 3. The Board of Selectmen shall have the authority to declare a state of emergency in the Town of Wayland upon the occurrence of any disaster, catastrophe, fire, flood, earthquake, storm, or other natural calamity. Any state of emergency proclaimed by the Board of Selectmen shall, unless sooner terminated by proclamation of the Board of Selectmen, terminate five (5) days from the day it takes effect."

COMMENTS: This Article was inserted in the Warrant to facilitate the management of the Town government during a period of severe difficulties.

State statute empowers the Town government to declare a state of emergency in times of riot or other civil disturbance, but at present does not set forth any mechanism relative to natural calamities.

This amendment to the By-Laws will close the void in the Town's legal authority to deal with emergency situations that arise from acts of nature.

The past winter months have given us all adequate examples of the need for the Town to have this authority in its By-Laws.

RECOMMENDATION: The Finance Committee recommends approval of the Article.

ARTICLE 12. BIKEWAY - COCHITUATE ROAD

PROPOSED BY: SIDEWALK COMMITTEE

ESTIMATED COST: TOWN: $9,000; STATE: $27,000

Article 12. To see if the Town will appropriate $36,000 for the construction of a bikeway in and upon Cochituate Road and upon parcels of land adjacent thereto, north from opposite the existing bikeway at Pequot Road to Woodridge Road; to determine whether such appropriation shall be provided by taxation, by appropriation from available funds, by transfer of funds already appropriated for another purpose, or received as grants from the Commonwealth or Federal government, or by borrowing under the provisions of Chapter 44 of the General Laws or otherwise; and to authorize the Board of Road Commissioners to expend the monies for the purposes set forth above provided 75% State reimbursement is approved; or take any action relative thereto.

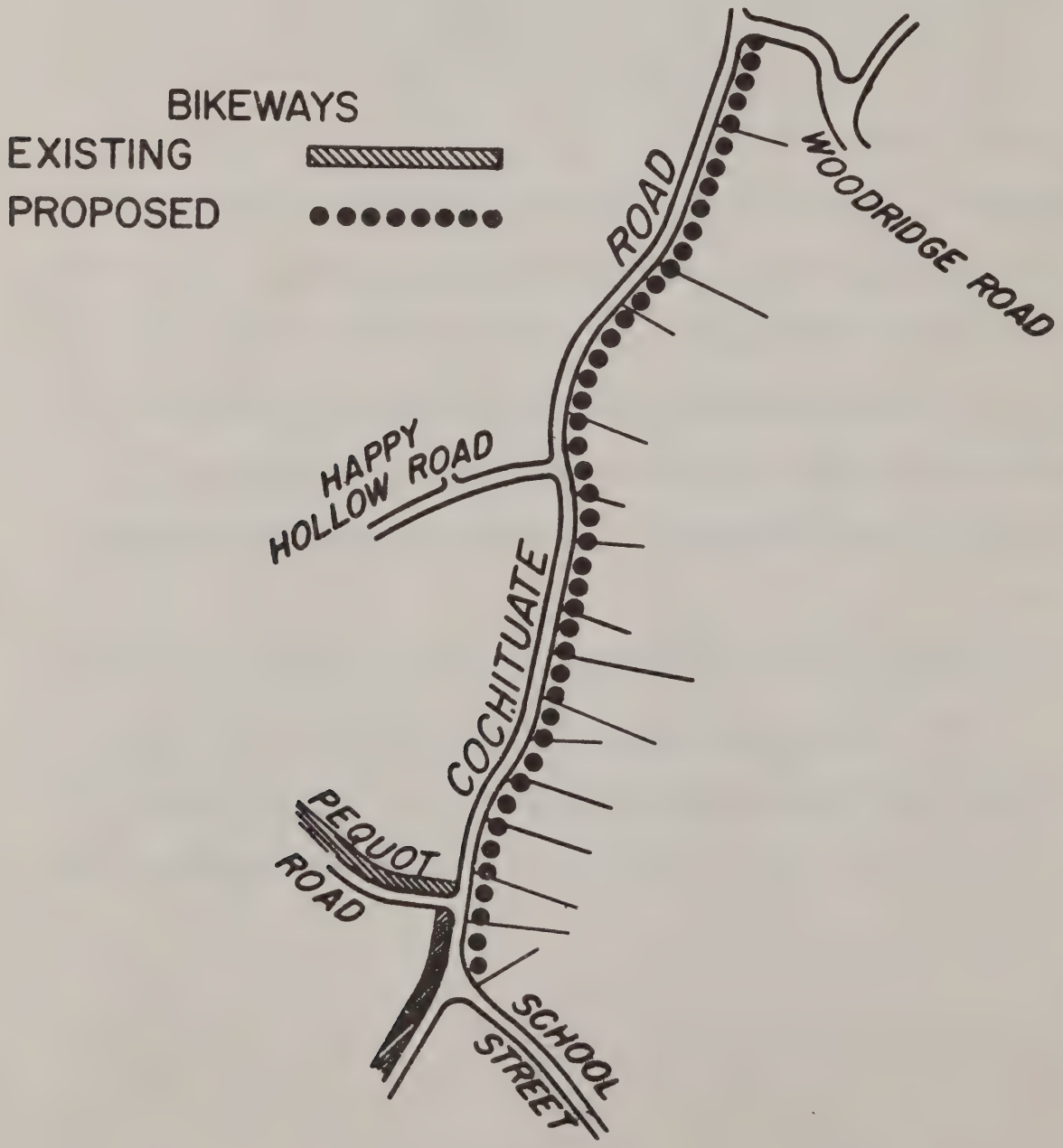
COMMENTS: This Article was inserted in the Warrant to appropriate $36,000 to build a "bikeway" along Cochituate Road (Route 27) from Pequot Road to Woodridge Road. Under the provisions of Chapter 356, the State may reimburse the Town for up to 75% of the expense for this project. The Sidewalk Committee intends to apply for reimbursement and, in fact, will not proceed with the bikeway construction unless the application is approved.

The bikeway will be 3,750 feet in length on the east side of Cochituate Road. It will run north from a point opposite the existing bikeway at Pequot Road to Woodridge Road. All of the land on which the bikeway will be built is within the Town's right of way. The Sidewalk Committee plans

to propose the continuation of the project from Woodridge Road north to the Five Paths intersection next year.

Under State procedures, the Town must appropriate the entire cost of the project and upon completion may apply for previously authorized reimbursement. Thus, the appropriation is for the entire cost of the project.

RECOMMENDATION: The Finance Committee recommends approval of the Article.



ARTICLE 13. ACQUIRE LAND FROM EDWARD C. RILEY, JR. FOR CONSERVATION

PROPOSED BY: CONSERVATION COMMISSION

ESTIMATED COST: $56,000 to be borrowed, and then paid off over five years at an annual cost of $11,200 plus interest.

Article 13. To see if the Town will authorize the Conservation Commission to acquire by purchase, eminent domain, gift, or otherwise, for Conservation purposes including outdoor recreation, the fee or any lesser interest in a vacant parcel of land, with the trees thereon, standing in the name of Edward C. Riley, Jr. containing 18.6 acres more or less, and a 20 foot access easement shown on Plates 4 and 7 of the Town Atlas as well as on a plan on file with the Town Clerk entitled "PLAN OF LAND IN WAYLAND, MASS. SHOWING PROPOSED ACQUISITION OF RILEY LAND FOR CONSERVATION PURPOSES FEBRUARY 21, 1978 SCALE: 1 IN. = 100 FT. WAYLAND ENGINEERING DEPARTMENT" and more fully described as follows:

Beginning at a stone bound at the intersection of the northerly sideline of Shermans Bridge Road, the easterly sideline of Oxbow Road, and the westerly property line of land of Dunlay; thence

Northwesterly,	twenty-six and 01/100 (26.01) feet along a curve to the right having a radius of 340.33 feet; thence
N 13-05-14 E,	six hundred fifty and 00/100 (650.00) feet; thence
N 52-16-53 W,	five hundred seven and 60/100 (507.60) feet to land of Dixon; thence
N 41-22-37 W,	four hundred forty and 43/100 (440.43) feet along land of said Dixon to a stone bound; thence

N 35-05-13 E,	two hundred twenty-four and 60/100 (224.60) feet along land of Anderson to land of the Town of Wayland; thence
Southeasterly,	two hundred fifteen (215) feet, more or less, along land of said Town of Wayland; thence
Easterly,	one thousand (1000) feet, more or less, again along land of said Town of Wayland to land of Sudbury Valley Trustees, Inc., thence
Southerly, Easterly, Northerly and Southerly,	nine hundred seventy (970) feet, more or less, along land of said Sudbury Valley Trustees, Inc.; thence
Southerly,	forty-three (43) feet, more or less along land of said Sudbury Valley Trustees, Inc.; thence
S 29-06-14 W,	three hundred seventy-seven and 01/100 (377.01) feet, along land of said Sudbury Valley Trustees, Inc., Mansfield, Yuan, and Bolduc, to a stone bound; thence
N 83-50-46 W,	seven hundred thirty-three and 5/10 (733.5) feet, along land of Dunlay; thence
S 13-05-14 W,	four hundred ninety-two and 7/10 (492.7) feet, along land of said Dunlay to a stone bound at the point of beginning.

shown as Lot 4 containing 18.6 acres, more or less. Also, a 20' wide access easement over Lot 3 more fully described as follows:

Beginning at a stone bound at the intersection of the easterly property line of land of Dixon, and the line between Lots 3 and 4, as shown on said plan; thence

S 52-16-53 E,	twenty-one and 62/100 (21.62) feet; thence
S 15-26-00 W,	two hundred thirty-six and 96/100 (236.96) feet; thence
N 28-03-20 W,	eight and 99/100 (8.99) feet; thence
Northwesterly,	nineteen and 85/100 (19.85) feet along a curve to the left having a radius of 946.40 feet; thence
N 15-26-00 E,	two hundred twenty-four and 37/100 (224.37) feet to a stone bound at the point of beginning.

together with any or all rights, title, and interest of the owner or owners of the above-described premises in the streets and ways adjoining the same; to determine whether the Town will appropriate money therefor, to be provided by taxation, by appropriation from available funds, by borrowing under the provisions of Chapter 44 of the General Laws or otherwise and to see if the Town will authorize the Conservation Commission to apply and contract for Federal and/or State aid and/or aid from any other public or private sources for the purpose of this Article; or take any action relative thereto.

COMMENTS: This Article was inserted in the Warrant to see if the Town will acquire for Conservation purposes, including outdoor recreation, approximately 18.6 acres of land off Oxbow Road owned by Edward C. Riley, Jr. The $56,000 price is equal to the lower of the two appraisals done on the parcel. This parcel of back land, mostly high and dry and forested with pine trees, is capable of being subdivided into house lots, but is much better suited for Conservation than development.

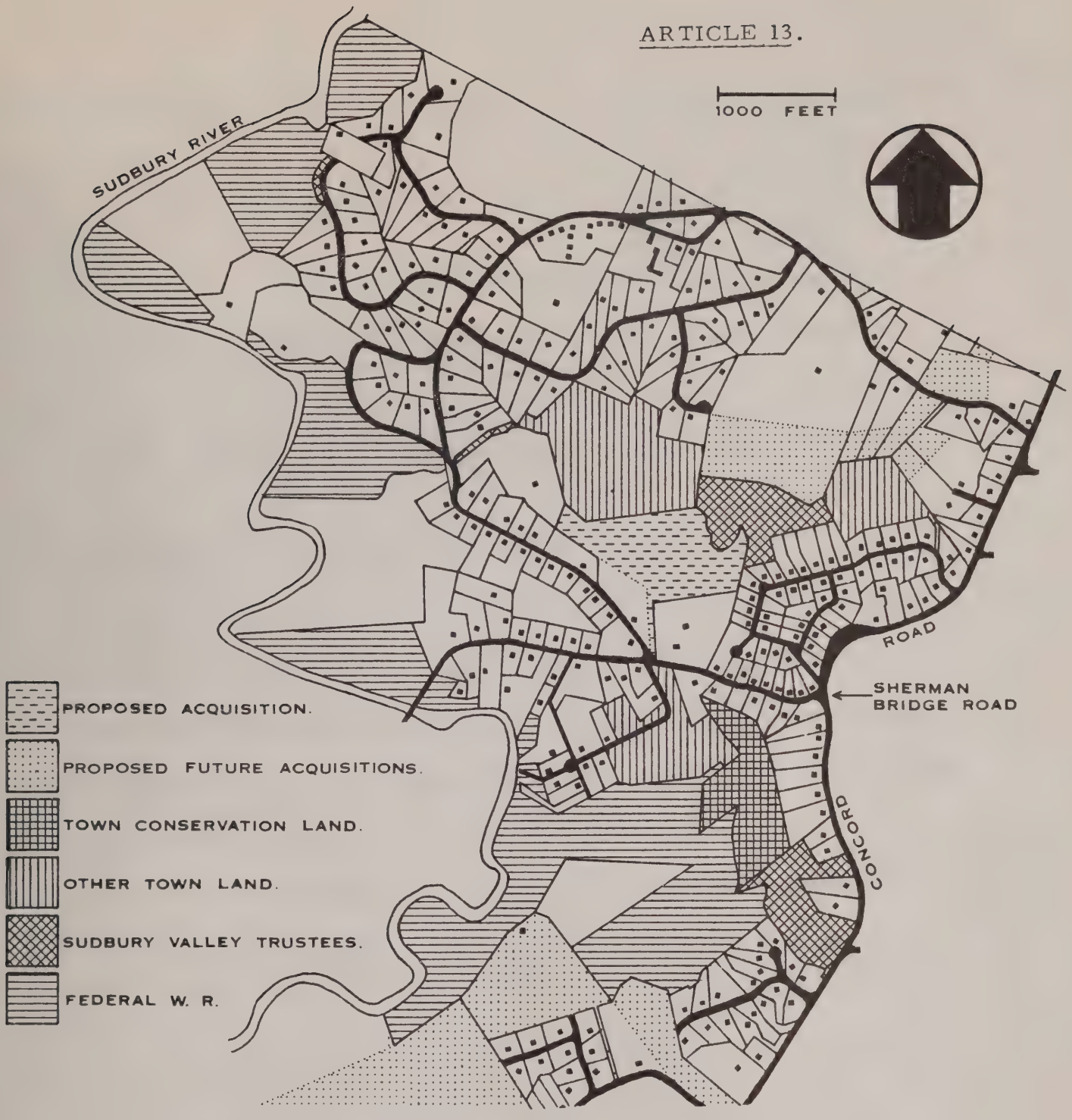
Of the 18.6 acres proposed for acquisition, 12 were designated on the 1967 Master Plan. This land is a groundwater-recharge area and is important for the Town well which lies a few hundred yards to the North. It is also an important source of base-flow for Trout Brook.

This parcel is a key to a future Trout Brook conservation area. It (and other nearby parcels shown on the Master Plan for future acquisition) would provide a ring of dry land around the central wet area. A trail through this ring would benefit from the wilderness area and the wildlife reservoir provided by the central wet area.

This acquisition includes a strip of land along the easterly property line extending to Oxbow Road which would constitute part of a pedestrian walk from the Castle Hill conservation area. It also includes an access easement over Lot 3 at the westerly side of the property.

RECOMMENDATION: The Finance Committee recommends approval of the Article.

ARTICLE 13.


1000 FEET
SUDBURY RIVER
SHERMAN BRIDGE ROAD
CONCORD ROAD
PROPOSED ACQUISITION.
PROPOSED FUTURE ACQUISITIONS.
TOWN CONSERVATION LAND.
OTHER TOWN LAND.
SUDBURY VALLEY TRUSTEES.
FEDERAL W. R.

ARTICLE 14. AMEND ZONING BY-LAWS, UNLIMITED HOUSEKEEPING UNIT

PROPOSED BY: PETITIONERS

Article 14. To see if the Town will amend its Zoning By-Laws by:

1. Deleting Section II(a) which reads as follows:

"(a) A one-family dwelling is a single detached dwelling intended and designed to be occupied by a single family, but no trailer, trailer coach, or mobile home, whether or not self-propelled and whether or not the wheels thereof may have been removed, shall be construed to be a one-family dwelling;"

and by inserting the following paragraphs in Section II;

"(a) A dwelling is a single detached building intended and designed to be occupied by a single housekeeping unit, but no trailer, trailer coach, or mobile home, whether or not self-propelled and whether or not the wheels thereof may have been removed, shall be construed to be a dwelling."

"(g) A housekeeping unit shall mean one or more persons living and cooking together and sharing the same water and energy services."

2. Deleting Section V(a) which reads as follows:

"(a) A single detached dwelling for not more than one family;" and by inserting the following new section in its place:

"(a) A dwelling for not more than one housekeeping unit."

3. Deleting the underlined words from Section X(a)4:

"4. To grant special permits pursuant to Section V(r) for the conversion of a one-family house existing on September 5, 1934 into a two-family house, provided that:

a. The lot on which the house is located conforms to the area and frontage regulations set forth in these By-Laws in effect at the time that the application for a permit shall have been filed;

b. Each dwelling unit shall have its own kitchen and at least one bathroom;

c. Each dwelling unit shall have sufficient space to park two automobiles off street;

and by substituting the words "house for a single housekeeping unit" for "one-family house;" "house for two housekeeping units" for "two-family house;" and "housekeeping unit" for "dwelling unit."

COMMENTS: This Article was inserted in the Warrant by a citizens' petition containing more than ten signatures to see if the Town will amend its Zoning By-Laws by deleting references to "family" from appropriate sections of the Zoning By-Law and substituting language which refers to a housekeeping unit. The proposed amendment also includes language defining a housekeeping unit.

Similarly, the following Article, that is Article 15, was inserted in the Warrant by the Planning Board to see if the Town will amend its Zoning By-Laws by deleting references to "family" from appropriate sections and substituting language which refers to a housekeeping unit. The Planning Board Article also proposes language defining a housekeeping unit. The two Articles are essentially identical with the exception of the definition of a "housekeeping unit."

The reason for both Articles appearing in this Warrant is the existence of two proposed definitions of a housekeeping unit.

All six members of the Planning Board and the Petitioners support the substitution of language referring to a housekeeping unit for language references to "family" in the existing By-Laws.

This Article contains language referring to "one or more persons" in the proposed definition of a housekeeping unit. This definition is supported by three of the six members of the Planning Board and has come to be referred to as the "unlimited" By-Law.

The following Article contains language referring to "one or more, but no more than four, persons" in the proposed definition of a housekeeping unit, and provides criteria for certain relationships existing among members of a group enabling that group to be counted as one person. This definition is supported by the other three members of the Planning Board and has come to be referred to as the "limited" By-Law.

The Finance Committee believes a change is desirable, but because of the major significance of this change, it also believes that the Town should approach the matter in a gradual fashion. Thus, we may learn from experience the consequences of the proposed change; based upon that experience the By-Law could be amended again at some future date.

The Finance Committee is not in favor of the "unlimited" By-Law as proposed under this Article; instead, it favors the "limited" By-Law proposed under the following Article.

RECOMMENDATION: The Finance Committee does not recommend approval of the Article.

ARTICLE 15. AMEND ZONING BY-LAWS, LIMITED HOUSEKEEPING UNIT

PROPOSED BY: PLANNING BOARD

Article 15. To see if the Town will amend its Zoning By-Laws by:

1. Deleting Section II(a) which reads as follows:

"(a) A one-family dwelling is a single detached dwelling intended and designed to be occupied by a single family, but no trailer, trailer coach, or mobile home, whether or not self-propelled and whether or not the wheels thereof may have been removed, shall be construed to be a one-family dwelling;"

and by inserting the following paragraphs in Section II:

"(a) A dwelling is a single detached building intended and designed to be occupied by a single housekeeping unit, but no trailer, trailer coach, or mobile home, whether or not self-propelled and whether or not the wheels thereof may have been removed, shall be construed to be a dwelling."

"(g) A housekeeping unit shall mean one or more, but no more than four, persons living and cooking together and sharing the same water and energy services; provided that if there shall be among such persons one group of two or more persons, who shall be related to each other by blood within fourth degree of kindred, by adoption or marriage, such group shall be counted as one person for the purpose of this definition and all other persons who shall be living and cooking with said group shall be counted as individual persons, regardless of their respective relationship to any other person or persons.

2. Deleting Section V(a) which reads as follows:

"(a) A single detached dwelling for not more than one family;" and by inserting the following new section in its place:

"(a) A dwelling for not more than one housekeeping unit."

3. Deleting the underlined words from Section X(a)4:

"4. To grant special permits pursuant to Section V(r) for the conversion of a one-family house existing on September 5, 1934 into a two-family house, provided that:

a. The lot on which the house is located conforms to the area and frontage regulations set forth in these By-Laws in effect at the time that the application for a permit shall have been filed;

b. Each dwelling unit shall have its own kitchen and at least one bathroom;

c. Each dwelling unit shall have sufficient space to park two automobiles off street;

and by substituting the words "house for a single housekeeping unit" for "one-family house;" "house for two housekeeping units" for "two-family house;" and "housekeeping unit" for "dwelling unit."

COMMENTS: The Finance Committee's recommendation for this Article appears under the previous Article.

RECOMMENDATION: The Finance Committee recommends approval of the Article.

ARTICLE 16. MUTUAL AID CONTRACTS

PROPOSED BY: BOARD OF SELECTMEN

Article 16. To see if the Town will authorize the Selectmen to enter into one or more mutual aid agreements with the towns of Lincoln, Natick, Sudbury and Weston, or any of them, pursuant to the provisions of G.L. Chapter 40, Section 4A, as amended, providing for joint fire, rescue and ambulance service; or take any action relative thereto.

COMMENTS: This Article was inserted in the Warrant to permit expansion of current mutual aid agreements to include municipal ambulance service. At the present time, Wayland has agreements with Lincoln, Natick, Sudbury and Weston for mutual aid for fire and rescue operations. The primary reason for such agreements is to enable each Town to call upon services of another Town when its resources are already occupied with a critical situation.

To qualify for payment by medical insurers, our service must meet State standards. The State requires municipal ambulance services to have mutual aid contracts and that those contracts be in writing; this Article will authorize the execution of the necessary contracts. In the meantime, mutual aid service is being provided on an informal basis.

RECOMMENDATION: The Finance Committee recommends approval of the Article.

ARTICLE 17. PLANS FOR PUBLIC SAFETY BUILDING

PROPOSED BY: BOARD OF SELECTMEN

ESTIMATED COST: $5,000

Article 17. To see if the Town will establish a committee to be known as the Public Safety Building Committee to complete such engineering, architectural, survey and design studies and plans as may be necessary to carry out the renovation, remodeling, or expansion of the building commonly designated 38 Cochituate Road, consisting of five members to be designated as follows: the Fire Chief, the Police Chief and three members designated by the Board of Selectmen; to see if the sum of $5,000 shall be appropriated for such studies and plans to be expended pursuant to the authority of said committee; to determine whether such appropriation shall be provided by taxation, by appropriation from available funds; or by transfer of funds already appropriated for another purpose, or take any action relative thereto.

COMMENTS: This Article would provide for the further planning necessary to convert the present Town Office Building into an acceptable Public Safety Building for use by the Police, Fire and Civil Defense Departments.

The 1975 Annual Town Meeting, under Article 14, originally assigned this task to the Municipal Building Planning Committee when they were planning the future location for all Town services.

The 1976 Annual Town Meeting, under Article 21, voted to relocate all Town services except Public Safety to the renovated Old Junior High and convert the existing office building for the Police, Fire and Civil Defense Departments. $1,695,379 was appropriated for the several phases of the project; occupancy of the new Town Office Building will occur in a few weeks.

Since the original plans were drawn for the Public Safety Building work, however, it has become apparent that a different plan may be desirable, to include the possibility of combining the dispatching functions of both departments. This possibility requires studies beyond the scope of the original project. It seems appropriate to appoint a new planning committee, whose membership will include those directly affected, and to provide the committee with funds for detailed plans.

If those plans are satisfactory, and the costs reasonable, they will be presented at a subsequent Town Meeting with a request for an additional appropriation for construction costs.

In the meantime certain heating and plumbing and some renovation work previously funded will proceed under the original construction contract.

RECOMMENDATION: The Finance Committee recommends approval of the Article.

ARTICLE 18. WITHDRAW FROM MIDDLESEX COUNTY RETIREMENT SYSTEM

PROPOSED BY: BOARD OF SELECTMEN

Article 18. To see if the Town will direct the Board of Selectmen to present a petition to the General Court of the Commonwealth for and on behalf of the Town of Wayland praying that it enact a special law providing that the Town of Wayland may withdraw from the Middlesex County Retirement System and establish its own retirement system under the provisions of G. L. Chapter 32, Sections 1 to 28 inclusive, as amended, effective July 1, 1978 or otherwise, with no loss of contractual benefits due employees or present or future retirees; that the Middlesex County Retirement System be directed to transfer to the Wayland Retirement System all funds in its annuity savings and military service credit funds standing to the credit of all active and inactive employee members of the Town of Wayland; that all funds credited to the accounts of retired Wayland employees as determined by the Actuary of the Division of Insurance, be transferred to the reserve fund of the Wayland Retirement System; and that on or after the date that the Wayland Retirement System shall become operative for employees of the Town of Wayland, the eligible employees of said Town shall become members of the Wayland Retirement System; or take any action relative thereto.

COMMENTS: For sometime there has been growing concern among the Town Boards and Town employees as to the quality of the management of the Middlesex County Retirement System, and accordingly, a study committee was appointed by the Selectmen to review the operations and practices of the system. The Committee consisted of three members; a citizen-at-large appointed by the Selectmen, a member of the Finance Committee, and the President of the Wayland Fire Fighters Association.

This Committee has recommended that Wayland withdraw from the Middlesex County Retirement System and this Article would direct the Board of Selectmen to file the necessary bill with the State legislature.

There are now 102 individual systems operating in the Commonwealth of Massachusetts, including the Middlesex County Retirement System, and each of these systems is controlled by the same State legislation. Should Wayland be successful in this effort, the Town would be split off from the Middlesex County Retirement System, become the 103rd unit, and yet still operate under the same State laws. The State laws on the matter are exceedingly detailed and complex, comprising over 450 pages. At the time the State legislation establishing retirement systems was originally enacted in 1932, towns with a population of under 10,000 were required to be members of their county system, while towns with a population over 10,000 could elect to manage their own system. Today, there are included in the Middlesex County Retirement System approximately 10,000 employees of 32 different cities, towns and independent authorities, all located in Middlesex County. Under the present system, benefits distributed plus administrative costs are assessed to each of the 32 member units pro rata based on the ratio of the current municipal payroll of each town to the total payroll of the 32 towns, rather than on a ratio of current benefits distributed. The entire system is on a pay-as-you-go basis and there are no reserves.

The system manages also the accumulated deductions contributed by the employees themselves which in the Middlesex County Retirement System total about $34,000,000 of the 10,000 members.

Existing administration may be slightly improved under legislation signed by the Governor in 1977, but not yet effective, whereby the Middlesex County Retirement System is to be administered by three commissioners: the Treasurer of Middlesex County (ex officio), a representative elected by the employees, and the Treasurer of one of the 32 member towns elected by the Town Treasurers. Should Wayland's bill be approved by the legislature, then the Town would administer its own system with three commissioners selected as follows: Wayland's Town Accountant, ex officio; one elected by Wayland's employees, and a third elected by the first two.

Passage of this bill by the legislature should not be considered routine, and, in fact, may not occur.

Withdrawal, should the legislature pass the bill, will require the distribution to Wayland's system of the funds already contributed by our employees and the assumption by the Town of the existing obligations of Middlesex to our employees. There will be no change in the laws or regulations concerning obligations and benefits. The administration, however, would be handled locally with better access to Town employees as well as to our retirees who might still live in Town.

RECOMMENDATION: The Finance Committee recommends approval of the Article.

ARTICLE 19. PURCHASE OF LAND FROM MR. & MRS. LORD FOR CONSERVATION, DUMP ACCESS AND SAND AND GRAVEL USES

PROPOSED BY: BOARD OF SELECTMEN
BOARD OF ROAD COMMISSIONERS
CONSERVATION COMMISSION

ESTIMATED COST: $160,000

EFFECT ON TAX RATE: As the Finance Committee proposed to finance the cost of this acquisition from available funds, it will have no effect on the 1978-79 tax rate.

Article 19. To see if the Town will authorize the Selectmen to acquire by purchase, eminent domain, gift or otherwise for refuse disposal, highway and conservation purposes, the fee or any lesser interest in two parcels of land with the trees thereon and the structures affixed thereto situated on the Boston Post Road, standing in the name of William W. and Mary P. Lord, containing 28 acres more or less and shown on Plate 22 of the Town Atlas as Lots A and B on a plan on file with the Town Clerk entitled "PLAN OF LAND IN WAYLAND, MASS. SHOWING LAND OWNED BY WILLIAM W. AND MARY P. LORD FEB. 28, 1978 SCALE: 1 IN. = 100 FT. WAYLAND ENGINEERING DEPARTMENT" and more fully described as follows:

LOT A

Beginning at a point on the northerly sideline of Boston Post Road at the property line between William W. and Mary P. Lord and the Town of Wayland, said point being N 87-16-50 E, 435.24 feet of a Mass. highway bound; thence

N 07-47-10 W,	four hundred seventy-five and 00/100 (475.00) feet; thence
N 70-04-08 E,	one hundred ninety-five and 47/100 (195.47) feet; thence
S 75-13-10 E,	three hundred twenty-five and 00/100 (325.00) feet; thence
S 02-43-10 E,	two hundred twenty-eight and 50/100 (228.50) feet; thence

S 87-16-50 W,	one hundred thirty-one and 95/100 (131.95) feet; thence
S 02-43-10 E,	one hundred eighty and 00/100 (180.00) feet; thence
S 87-16-50 W,	two hundred thirty-nine and 85/100 (239.85) feet; thence
S 02-43-10 E,	twenty-four and 75/100 (24.75) feet; thence
S 87-16-50 W,	eighty-two and 93/100 (82.93) feet to the point of beginning. Containing 4.5 acres.

LOT B

Beginning at a point at the intersection of the easterly sideline of land of Town of Wayland and the northerly sideline of Lot A, said point being N 07-47-10 W, 475.00 feet of the northerly sideline of Boston Post Road; thence

N 07-47-10 W,	four hundred eighty-seven and 42/100 (487.42) feet; thence
Northeasterly,	one hundred ninety-four (194) feet, more or less; thence
Southeasterly,	five hundred seventy-five (575) feet, more or less; thence
Northeasterly,	seven hundred twenty (720) feet, more or less, to the Sudbury River; thence
Southeasterly and Easterly,	eight hundred thirty (830) feet, more or less, by the line of the Sudbury River; thence
Southwesterly,	four hundred ten (410) feet, more or less; thence
Southwesterly,	one hundred sixty-five (165) feet, more or less; thence
Southerly,	three hundred thirty (330) feet, more or less; thence

Southerly,	one hundred forty-eight and 5/10 (148.5) feet, more or less; thence
Southwesterly,	two hundred thirty-one (231) feet, more or less; thence
Southwesterly,	one hundred thirty-seven (137) feet, more or less; thence
Westerly,	one hundred thirty-six (136) feet, more or less; thence
N 02-43-10 W,	two hundred twenty-eight and 50/100 (228.50) feet; thence
N 75-13-10 W,	three hundred twenty-five and 00/100 (325.00) feet; thence
S 70-04-08 W,	one hundred ninety-five and 47/100 (195.47) feet to the point of beginning.
	Containing 24 acres, more or less, according to said plan.

together with any and all rights, title and interest of the owner or owners of the above-entitled premises in the streets and ways adjoining the same; to see if the Town will transfer the care, custody, management and control of that portion of the parcel of land described above, identified as Lot B to the Conservation Commission for conservation purposes, including outdoor recreation, when the Selectmen shall have determined that said land shall no longer be required to provide access to the refuse disposal area adjacent thereto; to determine whether the Town will appropriate money therefor to be provided by taxation; by appropriation from available funds, by transfer of funds already appropriated for another purpose, by borrowing under the provisions of Chapter 44 of the General Laws, or otherwise; or take any action relative thereto.

COMMENTS: This Article contemplates the purchase of approximately 28 acres of land from Mr. and Mrs. Lord. The land is located on the north side of Route 20 just west of the Sudbury River and is shown as Lots A and B on the map. Several Town boards have a direct interest in the acquisition of the land for a variety of uses.

The Board of Road Commissioners is vitally interested in the acquisition of this land since it will provide what has been determined by all of the Town boards concerned to be the best alternative under the circumstances for access to the new dump. The proposed access road will cost approximately $58,000 and consist of roughly 2,400 feet of paved road. (See Article 20 of this Warrant regarding appropriation of money for the road construction.) About 800 feet of it will cross wetlands and, as noted below, will require a Wetlands Protection Act Hearing. The present engineering indicates that this road can be built across the wetlands with fill and suitable culverts, and can also be removed when it is no longer needed. At the 1977 Annual Town Meeting the Town did not vote sufficient funds to acquire the right to enter the dump via Minuteman Road in Sudbury and a third alternative route, via River Road, has been determined by all boards to be the least attractive alternative.

The Road Commissioners have conducted tests and determined that there are an estimated 150,000 cubic yards of sand and gravel on the site, about 60,000 cubic yards of which are located on Lot A, and the balance on Lot B. Thus, the acquisition of the Lord land would give the Town a substantial local supply of sand as well as gravel for use in road sanding, road

construction and other projects. The Town is presently buying sand for road purposes at a price of $4.00 per cubic yard, delivered. The removal of this sand and gravel will, obviously, change the contours of the land and a plan will be worked out to minimize the effect of removal, particularly on the land which will be turned over to the Conservation Commission.

The Conservation Commission has all of this land on its Master Plan designated for either acquisition or protection. A substantial portion of the land has important value in connection with maintaining the flood plain of the Sudbury River. Some of the land also has potential for passive recreation purposes. Because the land will provide access to the new dump on the north side of Route 20 and because the access road will have to be built, in part, across wetlands, the Conservation Commission will have to hold a Wetlands Protection Act hearing prior to any use for that purpose. While the Conservation Commission does not welcome the idea of a road across the wet portion of the land it has stated it will not attempt to prevent the installation of such a road if it is determined that this is the environmentally preferable alternative for access to the new dump. As noted above, conditions will be placed on the ultimate use of the land and its restoration to its original condition after the need for the road has been concluded. The Article contemplates that when the Town no longer needs to use this access to the dump approximately 24 acres (Lot B on the map) will be transferred to the Conservation Commission.

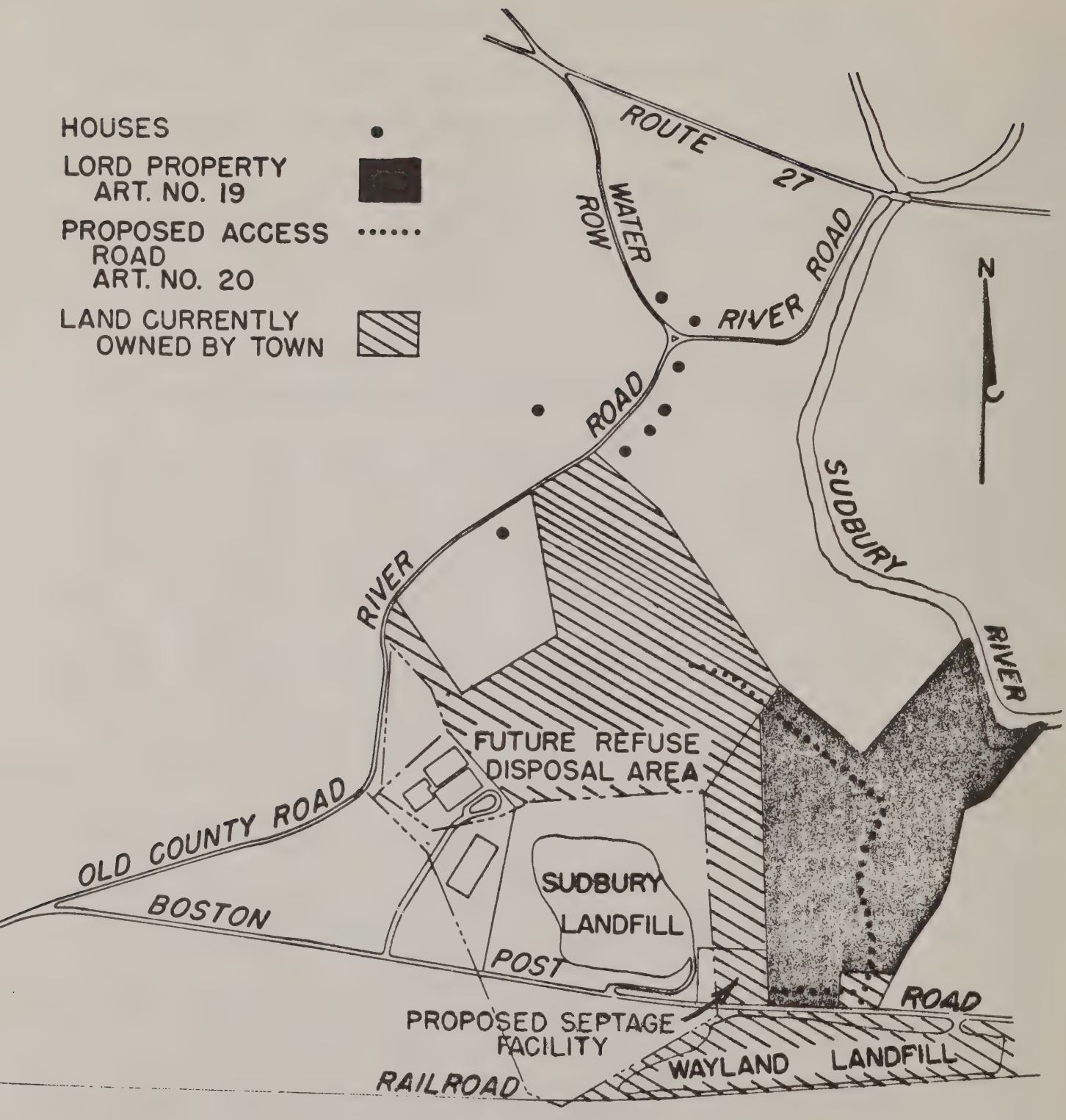
The Board of Selectmen and the Septage Disposal Planning Committee are interested in this acquisition since it will mean that better access to the new septage treatment facility can be constructed at the bottom of Sand Hill, thereby permitting a safer traffic flow than would be the case if trucks entering the septage facility had to turn off Route 20 halfway up the hill where the line of sight is much more limited. This improved access would only involve a narrow strip of land at the front of Lot A next to the highway. While the Town has no specific use in mind at the present time for the remainder of Lot A beyond the use of the sand and gravel, the site has potential for either relocated Town facilities or even for sale to a private owner for development. These uses would occur, if at all, after the Town had completed its use with respect to the sand and gravel; would have to be compatible with the site in general and the activities on adjacent parcels; and would require further Town Meeting action at a future date.

The Town has paid $1,000 to obtain an option on the land and expects to purchase it for a total cost of $160,000. The site is presently included in a residential zone and the portion used for dump access will have to be rezoned for that purpose. The Board of Health will have to give its approval to the plan for the dump access and its present position is that this is the best means of access to the dump.

To summarize, the acquisition of the 28 acres for a price of $160,000 will solve two of the Town's major problems, access to the new dump and

a source of sand and gravel. It will also result in the acquisition of additional conservation land which is of importance in maintaining the wetlands adjacent to the Sudbury River. The Finance Committee, Board of Selectmen, Board of Road Commissioners, Conservation Commission, Board of Health, and Septage Disposal Planning Committee all have considered this proposal and are in agreement that the Town should acquire the land.

RECOMMENDATION: The Finance Committee recommends approval of the Article.


HOUSES
LORD PROPERTY ART. NO. 19
PROPOSED ACCESS ROAD ART. NO. 20
LAND CURRENTLY OWNED BY TOWN
ROUTE 27
WATER ROW
RIVER ROAD
N
ROAD
SUDBURY
RIVER
RIVER
FUTURE REFUSE DISPOSAL AREA
OLD COUNTY ROAD
BOSTON POST ROAD
SUDBURY LANDFILL
PROPOSED SEPTAGE FACILITY
WAYLAND LANDFILL
RAILROAD

ARTICLE 20. BUILD ACCESS ROAD ACROSS LORD PROPERTY

PROPOSED BY: BOARD OF ROAD COMMISSIONERS

ESTIMATED COST: $58,000

EFFECT ON TAX RATE: None; monies will be transferred from available funds.

Article 20. To see if the Town will appropriate $58,000 for for the design and construction of an access road to the new landfill, to determine whether such appropriation shall be provided by taxation, by appropriation from available funds, by transfer of funds already appropriated for another purpose, or otherwise; and to authorize the Board of Road Commissioners to expend the funds provided for the purposes set forth above; or take any action relative thereto.

COMMENTS: This Article was inserted in the Warrant by the Board of Road Commissioners to provide $58,000 for the design and construction of a new access road to the new sanitary landfill site, entering from the Post Road across the street from our present landfill. The funds will provide a 2400 foot paved road and fencing from the Post Road across the Lord property to the new site; a portion of this road will be constructed across wetlands for which Conservation Committee approval will be required.

Funds will be appropriated by partial transfer from funds previously appropriated at the 1977 Annual Town Meeting for the purchase of Minuteman Road or other available funds.

RECOMMENDATION: The Finance Committee recommends approval of the Article.

ARTICLE 21. AUTHORIZE WAYLAND HOUSING AUTHORITY TO MAKE GRANT APPLICATION

PROPOSED BY: WAYLAND HOUSING AUTHORITY

Article 21. To see if the Town will empower the Wayland Housing Authority to develop and erect a new State-assisted housing project for elderly persons pursuant to the provisions of G.L. Chapter 121B, Section 39; or take any action relative thereto.

COMMENTS: Under a recently announced Massachusetts Department of Community Affairs (DCA) grant program for the development of elderly housing, the DCA may award a grant to a community for 100% of the construction cost of a project, including $25,000 for preliminary feasibility studies. The DCA, however, required that the local Authority first be supported by a clear mandate from its Town Meeting. Proof of this mandate must be reflected in the grant application which is due at DCA by April 19, 1978.

It is anticipated that, with the proceeds of the feasibility grant, the Authority will be able to review various building alternatives, and will make a recommendation to Town Meeting for vote and required approvals at a subsequent Town Meeting.

RECOMMENDATION: The Finance Committee recommends approval of the Article.

ARTICLE 22. PURCHASE NOONAN PROPERTY

PROPOSED BY: BOARD OF SELECTMEN

ESTIMATED COST: $2,900

Article 22. To see if the Town will authorize the Board of Selectmen to acquire by purchase, eminent domain, gift, or otherwise, for the purpose of providing housing for elderly persons of low income the fee or any lesser interest in a vacant parcel of land with the trees thereon on Lake Drive, also known as Pond Drive standing in the name of Julia F. Noonan, containing 8,000 square feet more or less shown as lots 165-168 on Plate No. 47A of the Town Atlas as well as on a plan on file with the Town Clerk entitled "PLAN OF LAND IN WAYLAND ROSENBLATT BROS. CIVIL ENGINEERS. JANUARY 1930" and also filed in the land registration office in Book 207, Page 161, and more fully described:

Beginning at a point on the northerly sideline of Lake Drive, also known as Pond Drive, said point being N 70-28-00-W, 617.49 feet from the intersection of the westerly sideline of Main Street and the northerly sideline of said Lake Drive, thence

N 70-28-00 W,	eighty (80) feet, thence
N 19-32-00 E,	one hundred (100) feet, thence
S 70-28-00 E,	eighty (80) feet, thence
S 19-32-00 W,	one hundred (100) feet to the point of beginning.

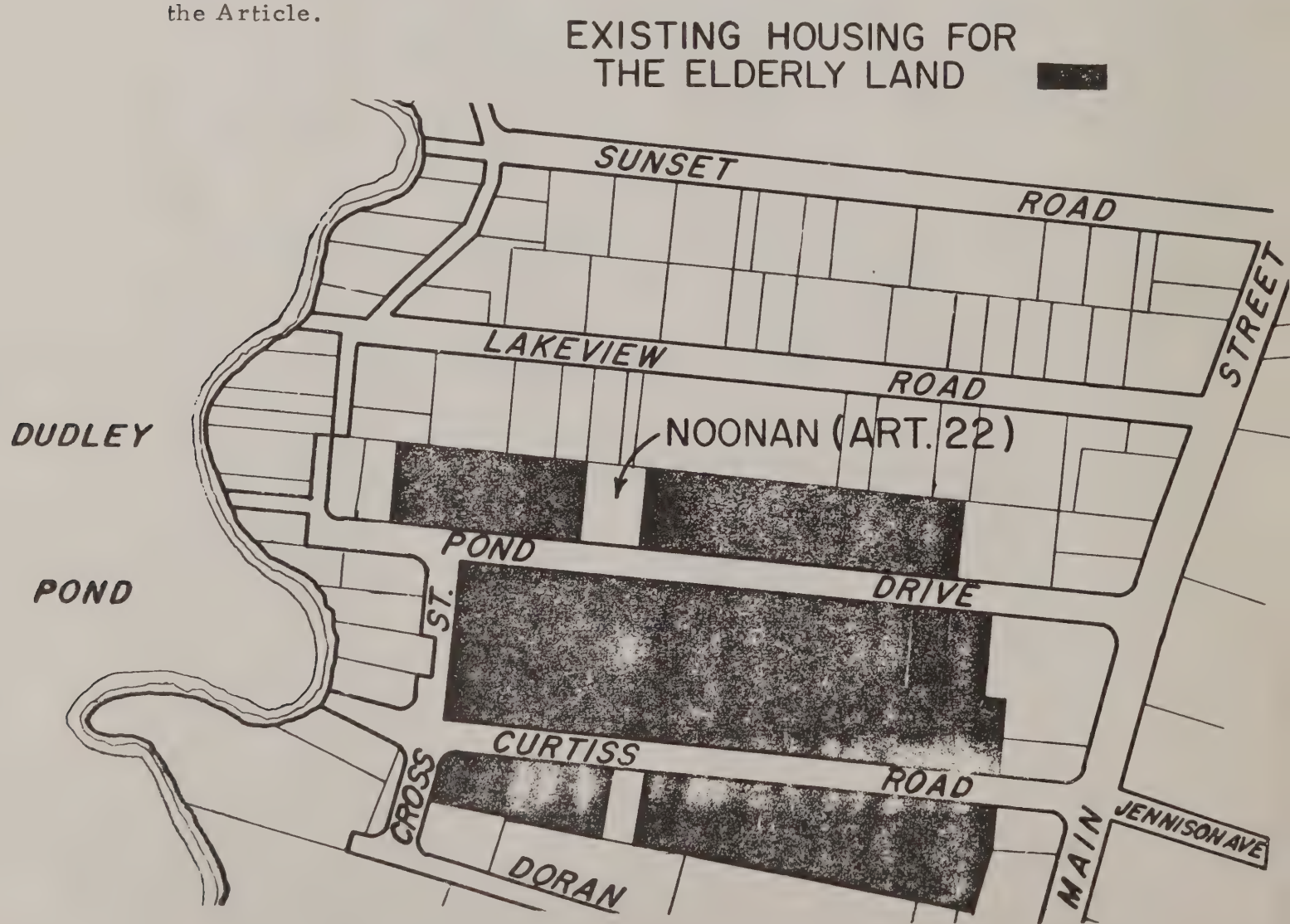
together with any or all rights, title and interest of the owner or owners of the above-described premises in the streets and ways adjoining the same; to determine whether the Town will appropriate money therefor, to be provided by taxation, by appropriation from available funds, by borrowing under the provisions of Chapter 44 of the General Laws or otherwise; or take any action relative thereto.

COMMENTS: This Article was inserted in the Warrant by the Board of Selectmen to see if the Town will authorize the purchase of an 8,000 square foot parcel of land on Pond Drive from Julia F. Noonan.

The Noonan property adjoins land already owned by the Town, and its acquisition will complete Town ownership of an area planned for future development of housing for the elderly of low income.

The property is assessed for $2,400 and the current tax is $113.40 A price of $2,900 has been agreed to with the owner and is consistent with similar acquisition costs of other parcels in the area.

RECOMMENDATION: The Finance Committee recommends approval of the Article.



ARTICLE 23. RETAIN SCHOOL ADMINISTRATION BUILDING

PROPOSED BY: CITIZENS' PETITION

Article 23. To see if the Town will vote to rescind its appropriation of $15,000 for the demolition of the School Administration Building at 58 Cochituate Road previously voted under Article 21 of the Warrant for the April 7, 1976 Annual Town Meeting.

COMMENTS: This Article seeks to retain the School Administration Building structure by rescinding a vote of a previous Town Meeting.

Under the terms of the Town's existing construction contract, the structure is to be torn down when the school administration offices are moved to the new Town Office Building. It is possible that the contractor may have completed his work at the Town Office Building, required the vacancy of the administration building, and initiated the razing of the structure prior to Town Meeting. The possibility of retaining this structure was specifically considered and debated at the 1976 Annual Town Meeting which appropriated funds for the entire project and retention was disapproved by the voters. The Finance Committee has met with the spokesman of the petitioners who indicated that there was, after the filing of the petition, no further interest on his part in carrying the matter any further due to the costs involved.

While the building does have some unique visual qualities, no major party has come forward in the five years since the original vote with a clear

program for its re-use. In the event the building is still intact at the time of Town Meeting, there is no legal obligation upon the contractor to accept the financial aspects of the vote under this Article as proposed. Some additional costs for mothballing the structure may be required, perhaps $7,500, should the building not be torn down.

RECOMMENDATION: The Finance Committee does not recommend approval of the Article.

ARTICLE 24. DIRECT BANK CREDITS FOR TOWN EMPLOYEES

PROPOSED BY: BOARD OF SELECTMEN

Article 24. To see if the Town will accept G.L. Chapter 41, Section 41B relating to the payment of public employees by means of direct bank credits; or to take any action relative thereto.

COMMENTS: This Article would provide for the direct depositing of the employees' pay to their accounts in selected local banks via magnetic computer tapes.

Similar payroll systems are commonplace today and benefit both the employees and the employer through lower costs. Individual employees will have the option to continue receiving paychecks directly under the current system or to select the new system of direct deposits.

Direct payroll depositing provides more convenient receipt of wages for second and third shift employees or during vacation or illness. The Town benefits primarily through a reduction in the handling of individual paychecks.

RECOMMENDATION: The Finance Committee recommends approval of the Article.

ARTICLE 25. TRANSFER OF FUNDS

PROPOSED BY: FINANCE COMMITTEE

Article 25. To see what sum, if any, the Town will vote to transfer from availalbe funds to meet any of the appropriations made under the foregoing Articles.

You are required to serve this Warrant by posting copies thereof, attested by you, at the Town Building, at the public libraries in Cochituate and in Wayland Center, and by mailing or delivering a copy thereof addressed to each residence in the Town, seven days, at least, before the time appointed for such election.

Hereof, fail not and deliver this Warrant with your return thereon to the Town Clerk on or before March 27, 1978.

Given under our hands and seals this fourteenth day of March 1978.

CATHERINE W. SEILER
L. THOMAS LINDEN
MARCIA P. CROWLEY
JOHN B. WILSON
HERBERT N. ODELL, JR.

Selectmen of the Town of Wayland

ROBERT S. SWAIN, JR.
PAUL J. FRANCHI
JONATHAN STRONG
WILLIAM G. SEGAL
BERNARD R. HAND
FRANCIS J. FLEMING
BERNICE B. SAMELSON

Finance Committee

AT THE ANNUAL TOWN MEETING
IT WAS VOTED TO PRINT THE SALARIES OF ALL TOWN EMPLOYEES
WITH AN ANNUAL SALARY OF $15,000 OR MORE
IN THE FINANCE COMMITTEE REPORT

GENERAL GOVERNMENT:

Executive Secretary	$21,555.32	Building Inspector	$16,743.37
Administrative Asst.	17,033.97	Data Proc. Coord.	15,428.55
Town Surveyor	18,592.18		

HEALTH:

Social Worker	$20,208.70

HIGHWAY DEPARTMENT: (INCLUDES OVERTIME)

Superintendent	$20,448.44	Foreman	$17,199.06
Foreman	16,677.16	Master Mechanic	15,774.52

WATER DEPARTMENT:

Superintendent	$18,549.06

POLICE DEPARTMENT: (INCLUDES OVERTIME AND PRIVATE DETAILS)

Chief	$23,665.45	Patrolman	$15,519.44
Lieutenant	17,920.40	Patrolman	15,128.24
Youth Officer	20,384.55	Patrolman	18,927.55
Sergeant	24,719.75	Patrolman	15,839.71
Sergeant	19,550.61	Patrolman	17,359.56
Sergeant	20,042.18	Patrolman	20,729.46
Sergeant	21,483.70	Patrolman	19,735.78
Sergeant	17,370.19	Patrolman	21,863.76
Patrolman/Detective	18,489.69	Patrolman	19,091.76
Prosecutor	20,183.46	Patrolman	16,528.85

FIRE DEPARTMENT: (INCLUDES OVERTIME)

Chief	$21,214.64	Firefighter	$17,453.84
Deputy Chief	22,631.68	Firefighter	15,210.03
Captain	20,443.83	Firefighter	16,101.51
Captain	20,689.30	Firefighter	18,059.22
Captain	20,883.16	Firefighter	16,739.73
Firefighter/Mechanic	20,003.29	Firefighter	16,756.63
Firefighter/Electrician	20,377.86	Firefighter	16,567.69
Firefighter/Clerk	19,550.71	Firefighter	16,993.40
Firefighter	17,858.97	Firefighter	17,082.82
Firefighter	17,522.92	Firefighter	16,455.45
Firefighter	17,603.67	Firefighter	17,266.99
Firefighter	17,601.20	Firefighter	15,229.33
Firefighter	16,507.02		

SCHOOL DEPARTMENT:
Administration:

Superintendent	$40,735.99	Asst.Supt.	$28,134.99
Dir.Health Educ.	24,873.96	Asst.Supt.Bus.Adm.	28,231.32
Dir.Special Services	22,736.87	Metco Coord.	19,378.01
Asst. Supt. Dave McA.	18,055.50	Human Rel.Spec.	15,205.16
Plant Engineer	15,390.57	Dir.Fine Arts	23,419.77

PRINCIPALS:					
High School		$32,648.07	Jr. High		$28,772.12
Loker School		25,972.05	Asst. High School		25,186.85
Asst. High School		26,145.21	Cochituate School		25,581.27
Happy Hollow		26,143.39	Claypit School		25,581.27
Asst. Jr. High		23,864.75			
DEPARTMENT HEADS:		$26,434.66	$23,465.71	$19,990.79	$21,734.47
		25,656.32	18,195.94	22,775.71	22,862.00
		23,194.97	24,653.33	21,466.81	21,924.47
LIBRARIANS:		$19,517.02			
		24,014.42			
MEDIA SPECIALIST:		$16,042.59			
TEACHERS:	$16,939.28	$21,098.09	$23,582.00	$15,173.77	$22,399.42
	22,530.81	21,632.44	21,098.09	19,167.02	24,447.19
	16,824.28	16,824.28	22,982.15	18,624.28	19,224.28
	22,965.71	17,773.13	16,939.28	24,367.77	21,098.09
	15,957.34	19,755.11	19,586.85	17,799.80	23,428.70
	15,957.34	16,402.81	17,616.01	22,399.42	22,765.71
	21,098.09	21,098.09	24,067.04	17,009.80	21,448.09
	16,939.28	16,545.38	16,542.81	19,166.85	17,729.80
	23,757.00	20,582.81	18,919.30	21,589.96	15,041.33
	21,098.09	15,026.26	17,606.26	22,446.85	16,939.28
	18,606.90	15,682.74	15,559.28	15,714.69	19,779.02
	21,238.09	19,004.72	15,411.95	16,939.28	17,824.28
	24,067.04	16,097.34	19,306.85	22,809.42	21,098.09
	15,762.74	22,399.42	17,079.57	19,167.02	18,760.30
	16,545.38	20,834.47	15,957.34	16,545.38	15,322.06
	16,939.28	16,939.28	16,824.28	19,283.63	18,386.01
	19,166.85	17,472.38	22,765.71	16,545.38	15,449.09
	22,399.42	23,088.39	21,098.09	15,751.85	17,102.81
	19,470.39	19,166.85	16,824.28	15,911.46	18,316.01
	17,546.08	15,236.27	21,098.09	21,998.09	18,032.44
	17,065.50	19,166.85	19,166.85	17,699.80	15,957.34
	17,164.45	18,616.01	15,551.95	16,545.38	17,009.80
	17,187.34	19,166.85	16,824.28	17,329.28	15,133.77
	20,016.01	19,166.85	20,774.93	15,719.28	15,213.91
	18,491.73	19,889.62	18,032.44	15,191.90	

STATUTORY REFERENCES

REFER TO ARTICLE 16.

MUTUAL AID CONTRACTS

Chapter 40, Section 4A.

Governmental units; joint operation of public activities; termination of agreement; "governmental unit," defined

Any governmental unit, as hereinafter defined, may enter into an agreement with one or more other governmental units to perform jointly or for such other unit or units any service, activity or undertaking which each contracting unit is authorized by law to perform, if such agreement is authorized by each party thereto, in a city by the city council with the approval of the mayor and in a town or district by a town or district meeting; except, however, that when such agreement involves the expenditures of funds for educational purposes accepted pursuant to section fifty-three A of chapter forty-four, or the expenditure of funds for establishing supplementary education centers and innovative educational programs, the agreement and its termination shall be authorized by the school committee. Any such agreement may be terminated by any party thereto at the end of any fiscal year if such termination is authorized by the terminating unit in the manner aforesaid; provided, that notice of such termination is given to each other party to the agreement at least sixty days prior to the date of termination. A governmental unit may enter into an agreement with any other governmental unit providing for joint fire, rescue and ambulance service and for the joint disposal of refuse, garbage or offal for a period not exceeding twenty years. The words "governmental unit" as used herein shall mean a city or town, a regional school district, or a district as defined in section one A.

All bills and payrolls submitted for work done under any such agreement shall be plainly marked to indicate that the work was done under authority thereof. Any reimbursement for or contribution toward the cost of such work shall be made at such intervals as the agreement provides. The amount of reimbursement received under any such agreement by an governmental unit shall be credited on its books to the account of estimated receipts, but any funds received under the provisions of section fifty-three A of chapter forty-four for contribution toward the cost of such work may be expended in accordance with the said provisions. The equipment and employees of a governmental unit while engaged in performing any such service, activity or undertaking under such an agreement shall be deemed to be engaged in the service and employment of such unit, notwithstanding such service, activity or undertaking is being performed in or for another governmental unit or units.

REFER TO ARTICLE 21.

AUTHORIZE WAYLAND HOUSING AUTHORITY TO MAKE GRANT APPLICATION

Chapter 121B, Section 39.

Power to provide housing for elderly and handicapped persons of low income.

The housing authority of each city or town organized under section three shall have power to provide housing for elderly persons of low income and handicapped persons of low income, either in separate projects or as a definite portion of any other projects undertaken under sections twenty-five to forty-four, inclusive, of this chapter, or in remodeled or reconstructed existing buildings, and the provisions of sections one to forty-four, inclusive, of this chapter shall, so far as apt, be applicable to projects and parts of projects undertaken under sections thirty-eight through forty-one except as otherwise provided in section forty or elsewhere in this chapter.

In any town in which a veterans' housing project or project for the housing of elderly persons has already been constructed or established, the local housing authority shall not be empowered to erect a new housing project for elderly persons nor shall a contract for financial assistance applicable to the construction of a new project for the housing of elderly persons be entered into pursuant to the provisions of section forty-one until there shall have been submitted to, and approved by vote of, an annual town meeting or a special town meeting called therefor, the question whether the local housing authority should be empowered to erect such new housing project, for one of the purposes authorized by law, as said authority should thereafter determine to be reasonably necessary and feasible.

REFER TO ARTICLE 24.

DIRECT BANK CREDITS FOR TOWN EMPLOYEES

Chapter 41, Section 41B.

Payment of public employees by direct bank credits

The treasurer of any city, town or district which accepts this section may pay salaries, wages, or other compensation to any person in the service of such city, town or district by means of deposits to a deposit account or accounts of such person in any one or more savings or cooperative banks, trust companies, or credit unions incorporated in or chartered by the commonwealth; in any one or more national banking associations, federal savings or loan associations or federal credit unions located in the commonwealth; in any one or more banking companies or Morris Plan companies subject to chapter one hundred and seventy-two A; or any one or more savings or loan associations under the supervision of the commissioner of banks; provided, that such person has specifically authorized such deposits, and provided further, that if such deposits are made initially to accounts established for such persons in any one such bank, trust company, credit union, or association, the depository shall have agreed with the treasurer on terms satisfactory to the treasurer for the immediate direct transfer of such deposit to any other such bank, trust company, credit union, or association designated by each such person.

TOWN OF WAYLAND
Board of Selectmen
38 COCHITUATE ROAD
WAYLAND, MASS. 01778

Bulk Rate
U. S. Postage
PAID
Permit No. 16
Wayland, Mass.

POSTAL PATRON

WAYLAND, MASS. 01778